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# *Minutes of the Borough Council Zelienople, PA*

2/13/2017

7:30 PM Council-Regular

MasterID:

589

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The February 13, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Mary Hess, Ralph Geis, Gregg Semel (available by phone), Andrew Mathew III, Junior Council Member Ethan Mooney and Mayor Thomas Oliverio. Council member Don Burgess was absent.

Borough Manager Donald Pepe, Police Chief Jim Miller, Engineer Tom Thompson and Solicitor Bonnie Brimmeier were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio

## VISITORS

Jeff Wilson  
Henry O. Ziegler  
Eric Seamon  
Amerigo Allegretto

Mr. Seamon spoke about requesting an approval for a charity race event. He was asked to provide the information to the borough for consideration.

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New intern Shalaine Marchwinski was introduced to the council. She will be working with us for about 6 or 7 weeks to complete three special projects.

## CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to accept the Consent Agenda as follows:

- Minutes for the January 30, 2017 Council meeting
- Minutes for the February 8, 2017 Special Council meeting
- Transfer Funds \$200,000 from the Electric Fund to the General Fund, if needed
- Acknowledge the December 2016 Budget Reports (Pre-Audit)

Motion carried 6 - 0

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OLD BUSINESS:

## RESOLUTION # 347-17 FORMALIZING COUNCIL ACTION FOR PARTICIPATION BY TELECOMMUNICATION DEVICE

A motion was made by Mr. Mathew, second by Mr. Geis, to approve Resolution # 347-17 to authorize Council Members to be able to participate in Council meetings by telecommunication device.

A full and true copy of Resolutions #347-17 can be found in the Resolution Book.

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Borough Manager

Motion carried 6-0.

NEW BUSINESS:

## BILLS TO BE PAID - FEBRUARY 2017

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the "Bills to be Paid" for the month of February in the amount of \$ 1,709,250.07.

Motion carried 6-0

## AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Mathew, second by Mrs. Hess, to authorize the transfer of monies in the amount of \$4,126.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-13 to Revitalization Writing Services.

Motion carried 6-0.

## AUTHORIZE EXECUTION OF 2017 MUNICIPAL AGREEMENT BUTLER COUNTY HUMANE SOCIETY

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the municipal agreement between the Borough and the Butler County Humane Society for the year 2017. The fee for each dog taken is \$45. A flat rate of \$90 for litters of puppies under the age of 12 weeks will be charged. The fees remain the same as the 2016 rates. The Borough agreement excludes the authorization for the pick-up of cats

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as usual.

Motion carried 6-0.

CONSIDER WATER SERVICE AND SERVICE LINE ABANDONMENT AT 314 E. GRANDVIEW AVE.  
(PARISH HOUSE - ST. PETERS )

A motion was made by Mr. Mathew, second by Mr. Geis, to execute the agreement to abandon the water service and service line at 314 E. Grandview Ave.

Motion carried 6-0.

CONSIDERATION FOR CHANGE ORDER 6 TO THE CONSTRUCTION CONTRACT FOR THE  
ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2  
PROJECT - TERRA WORKS

This item was held until later in the meeting due to the need for an Executive Session with regard to the contract.

CONSIDERATION FOR PAY REQUISITION ESTIMATE # 2 TO THE CONSTRUCTION CONTRACT  
FOR THE CLAY STREET 4.16KV AERIAL LINE RECONSTRUCTION

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the Thayer Power and Communication; Pay requisition No. 2 in the amount of \$17,303.40 for payment. This project was budgeted as a capital improvement project

Motion carried 6-0.

AUTHORIZATION TO PAY INVOICE - H.R.G.- ZELIENOPLE STREETScape PROJECT--MAIN  
STREET REVITALIZATION

A motion was made by Mrs. Hess, second by Mr. Mathew, to authorize the payment to H.R.G., in the amount of \$1,755.00 for the payment of invoice #116949 for their additional services relating to the Zelienople streetscape project.

Motion carried 6-0.

OTHER BUSINESS:

None

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Manager Don Pepe asked for an Executive Session on possible litigation matters.

Council member Hess asked for an Executive Session on contractual matters.

Council President Bayer asked for an Executive Session on personnel matters.

Council took a short break at 7:55 PM and returned at 8:05 PM

Council went into Executive Session at 8:05 PM and returned to convene the meeting at 8:30 PM

## CONSIDERATION FOR CHANGE ORDER 6 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT - TERRA WORKS

A motion was made by Mrs. Hess, second by Mr. Geis, to approve and proceed with Option 1, to Terra Works Inc., to place a PVC liner in noted area (pedestrian walkway adjacent to Kaufman House property on Main St) to contain the infiltrated water and drain through a pipe to discharge into the stormwater management system. The downspouts would be connected to a solid PVC pipe to eliminate any penetrations through the liner. The estimated cost is \$22,100.00 and will be based on actual quantities installed.

Motion carried 6-0.

Council went back into Executive Session at 8:32 PM, based upon the previous requests, and returned to reconvene the meeting at 8:51 PM.

Being no further business the meeting was adjourned by Council President Bayer at 8:52 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor