

# Minutes of the Borough Council

## Zelienople, PA

10/13/2025 7:00 PM

Council-Regular

MasterID: 803

The October 13, 2025, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. In attendance were Council Members Gregg Semel, Andrew Mathew III, Doug Foyle, Steve Schoppe, Spencer Mathew, and Dan Fritch. Mayor Thomas Oliverio did not attend.

Borough Manager Andrew Spencer, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

### PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mr. Fritch.

### VISITORS:

Sandy Ferrainola

Trivia Question – 100 S. Main Street was owned by whom? Mr. Dindinger. In 1896, Bell Telephone tried installing service and merchants cut them down in protest. The service was restored later when a line was installed in Harmony.

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### CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of September 29, 2025 Council Meeting.
- Transfer of Funds, \$175,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$175,000 from the Water Fund to the General Fund, if needed.

Motion carried 6-0.

### OLD BUSINESS:

#### CONSIDER RESIGNATION OF BOROUGH ELECTED OFFICIAL MARY HESS

A motion was made by Mr. Mathew, seconded by Mr. Spencer Mathew to accept the resignation of elected Borough official, Mary Hess, from Borough Council.

Motion carried 6-0.

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### NEW BUSINESS:

#### BILLS TO BE PAID

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to accept the "bills to be paid report" for October 13, 2025 totaling \$816,022.48.

Motion carried 6-0.

#### CONSIDER SPECIAL EVENT PERMIT APPLICATION – GET FIT FAMILIES REINDEER RACE

A motion was made by Mr. Schoppe, seconded by Mr. Foyle to approve the Special Event Permit Application for Get Fit Families Reindeer Race to be held on December 20, 2025 from 9:00 am to 10:30 am at the Zelienople Community Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Parks and Recreation Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and conditions.

Motion carried 6-0.

#### CONSIDER SPECIAL EVENT PERMIT APPLICATION – THE SHINDIG CHARITY MUSIC FESTIVAL

A motion was made by Mr. Mathew, seconded by Mr. Schoppe to approve the Special Event Permit Application for My Preferred Insurance and Home Solutions Shindig Charity Music Festival to be held on August 4-6, 2026, from 1:00 PM to 10:00 PM at the Zelienople Community Park, amphitheater, and all surrounding pavilions, provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Parks and Recreation Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and conditions.

Motion carried 6-0.

#### CONSIDER FINAL PAYMENT FOR BOROUGH BUILDING ROOF REPLACEMENT PROJECT

A motion was made by Mr. Foyle, seconded by Mrs. Mathew to approve final payment to BurMac Commercial Roofing in the amount of \$23,120.00 for the Borough Building Roof Replacement Project and to authorize the transfer of \$23,120.00 from the Water Fund to the General Fund to cover the costs.

Motion carried 6-0.

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### CONSIDER ADOPTION OF RESOLUTION #547-25 – LSA PROGRAM GRANT

A motion was made by Mr. Mathew, seconded by Mr. Fritch to adopt Resolution #547-25 authorizing the submission of a State Local Share Assessment grant application to address stormwater improvements in the western portion of the Borough, namely Pine, Hazel and McKim Streets, which were not originally constructed with a stormwater system to convey the water along the streets, and designating Gregg Semel, President and Andrew Spencer, Secretary as the officials to execute all documents and agreements.

A full and true copy of Resolution #547-25 can be found in the Resolution Book.



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Borough Manager

Motion carried 6-0.

### CONSIDER WATER SERVICE AND SERVICE LINE ABANDONMENT AT 102 ½ ENDRESS DRIVE

A motion was made by Mr. Mathew, seconded by Mr. Schoppe to approve the execution of the agreement to abandon the water service line at 102 ½ Endress Drive for property owner Michael Raymond Riefner, which had at one time an apartment at 102 ½ Endress Dr, is being converted from a two-unit dwelling back to a single-family residence and the electric service has been updated to remove the second meter from the property.

Motion carried 6-0.

### REPORTS:

None as they are reserved for the last meeting of the month.

### OTHER BUSINESS:

Tom Thompson gave an update on the Four Corners Park project and tree trimming planning.

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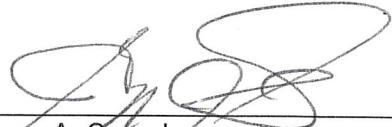
Being no further business, President Semel closed the meeting at 7:30 PM.

ATTEST:



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Andrew C. Spencer  
Borough Manager



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Gregg A. Semel  
Council President

Approved by me on this 25<sup>th</sup> day of September 2025.



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Thomas M. Oliverio  
Mayor