

# Minutes of the Borough Council Zelienople, PA

5/13/2024

7:30 PM

Council-Regular

MasterID: 770

The May 13, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, Steve Schoppe, Dan Fritch, and Mayor Thomas Oliverio. Junior Council Member Kyra Fazio was also present. Spencer Mathew and Gregg Semel were not present.

Assistant Borough Manager Cindy Edwards, Police Chief James Miller, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

## PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Kyra Fazio.

## VISITORS:

In Person: Dan and Kathie Fazio

Remote: Mike and Carol Sosak, Brian Branby

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## PUBLIC COMMENT

Mayor Oliverio presented a Certificate of Completion for Junior Council Person to Kyra Fazio.

## CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of April 29, 2024 Council Meeting
- Transfer of Funds, \$175,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 5-0.

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## **OLD BUSINESS:**

### **CONSIDER ADOPTION OF PROPOSED BOROUGH ORDINANCE NO. 890-24 AMMENDING THE ZELIENOPLE CODE OF ORDINANCES AT CHAPTER ONE 1 PART 6 POLICE DEPARTMENT, 62-2, ESTABLISHING THE RANK OF LIEUTENANT WITHIN THE ZELIENOPLE POLICE DEPARTMENT**

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to adopt Proposed Borough Ordinance No: 890-24, amending the Borough of Zelienople Code of Ordinances at 62-2, establishing the rank of Lieutenant within the Zelienople Police Department.

During the Council meeting on April 29<sup>th</sup>, 2024, Council approved the advertisement of Ordinance No. 890-24. Proposed Borough Ordinance No. 890-24 has been properly advertised.

Motion carried 5-0.

## **NEW BUSINESS:**

### **BILLS TO BE PAID**

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to accept the "bills to be paid report" for May 13, 2024 totaling \$457,683.65.

Motion carried 5-0.

### **CONSIDER SPECIAL EVENT PERMIT APPLICATION– ZELIENOPLE BED DERBY**

A motion was made by Mr. Foyle, seconded by Mr. Mathew, to approve the Special Event Permit Application – Zelienople Bed Derby to be held on June 27, 2024 from 6:30pm to 8:00pm along S. High Street between Spring and Beaver Streets provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

- Responsible Party must notify all affected neighbors of the road closure on S. High Street between Spring Street and Beaver Street.
- The Borough is agreeing to close the road as stipulated for their event from 3:00pm to 9:00pm on the day of the event.
- They coordinate with the Street Department to obtain cones, barricades, and signs for street closure and coordinate with the Police Department for safety concerns, no later than Monday prior to the event.

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- The responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- They ensure that the area is cleaned of any trash and debris when the event is completed.

Motion carried 5-0.

## **CONSIDER PROPOSED RESOLUTION #521-24, AMENDING THE FEES ASSOCIATED WITH POOL FACILITY RENTAL IN THE ZELIENOPLE BOROUGH COMPREHENSIVE FEE SCHEDULE AS PROVIDED IN ORDINANCE NO. 865-19**

A motion was made by Mr. Mathew, seconded by Mr. Schoppe, to adopt Proposed Resolution #521-24 amending the Zelienople Borough Fee Schedule as provided in Ordinance No. 865-19, effective immediately.

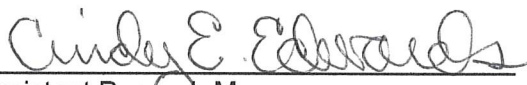
The Zelienople Borough Ordinance No. 865-19 permits Borough Council to amend fees established by this Ordinance from time to time by Resolution. The Park Committee and Park Advisory Board have reviewed the fees for Pool Facility Rentals with the Park Manager and recommend the following changes:

### Pool Facility Rental (2 Hours):

1-70 Guests	\$325.00 (Resident)	\$350.00 Non-Resident
71-100 Guests	\$475.00 (Resident)	\$500.00 Non-Resident
101-200 Guests	\$625.00 (Resident)	\$650.00 Non-Resident

Proposed Resolution #521-24 has been prepared for this purpose.

A full and true copy of Resolution #521-24 can be found in the Resolution Book.

  
Assistant Borough Manager

Motion carried: 5-0.

## **CONSIDER APPROVAL FOR STAFF/COUNCIL ATTENDANCE AT THE 2024 PENNSYLVANIA MUNICIPAL ELECTRIC ASSOCIATION (PMEA) ANNUAL CONFERENCE**

A motion was made by Mr. Foyle, seconded by Mr. Schoppe, to authorize the Borough Manager, Assistant Borough Manager, Finance Director, Public Works Director, and Utility Committee Chair to attend the Pennsylvania Municipal Electric Association (PMEA) conference from September 4, 2024 to September 6, 2024.

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The dues for the Association pay for the registration so there are no conference registration fees needed. The Borough is responsible for the room costs as well as travel and any meals not part of the conference. Car-pooling will be used to the best advantage. The Golf outing is paid for by the individual, if any desire to play.

The Borough remains a committed and active member in PMEA.

Motion carried: 5-0.

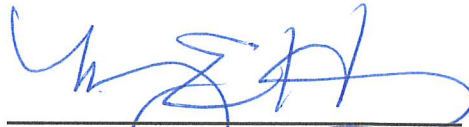
## OTHER BUSINESS:

Being no further business, President Hess closed the meeting at 7:46 PM.

ATTEST:



Cindy E. Edwards  
Assistant Borough Manager



Mary E. Hess  
Council President

Approved by me this 10<sup>th</sup> day of June 2024.



Thomas M. Oliverio  
Mayor