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# *Minutes of the Borough Council Zelienople, PA*

9/9/2019

7:30 PM Council-Regular

MasterID:

653

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The September 9, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council Vice-President Andrew Mathew III in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Ralph Geis, Gregg Semel, Doug Foyle, Mary Hess, Marietta Reeb and Mayor Thomas Oliverio. Council President Allen Bayer was absent.

Assistant to the Borough Manager Andrew Spencer, Police Sergeant Sean Adomaitis, Public Works Director Chad Garland, Borough Engineer Tom Thompson and Solicitor Bonnie Brimmeier were present,

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Semel

## VISITORS

Adel Fatur  
David Williams  
Dan Fritch  
C.E. Underwood

There were other persons in attendance, but they did not sign in to identify themselves.

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## CONSENT AGENDA:

A motion was made by Mr. Foyle, second by Mr. Geis to approve the Minutes of the August 26, 2019 Council Meeting

Motion carried 6-0.

A motion was made by Mr. Geis, seconded by Mrs. Reeb to transfer \$50,000.00 from the Electric Fund to the General Fund if necessary.

Motion carried 6-0

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## OLD BUSINESS:

There was no old business

## NEW BUSINESS:

CONSIDER AUTHORIZATION OF THE BILLS TO BE PAID FOR MONTH OF SEPTEMBER 2019 IN THE AMOUNT OF \$462,753.79.

A motion was made by Mr. Geis, seconded by Mr. Semel to pay the September 2019 bills in the amount of \$462,753.79.

Motion carried 6-0

CONSIDER REQUEST FROM THE ZELIENOPLE LIONS CLUB TO HOLD THE ANNUAL HALLOWEEN PARADE ON WEDNESDAY, OCTOBER 30, 2019

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve the annual Halloween Parade for Wednesday October 30, 2019 at 6:30pm, with the Borough applying for a parade permit from PA DOT and the Lions Club will coordinate parade details with the Borough Street Department and the Police Department and advise participants against throwing candy during the parade.

Motion carried 6-0

CONSIDERATION TO SET TRICK OR TREAT TO BE ON OCTOBER 31, 2019 FROM 6:00 TO 8:00 PM

A motion was made by Mrs. Hess, seconded by Mr. Geis to set the trick or treat night for Thursday October 31, 2019 from 6:00 pm-8:00 pm.

Motion carried 6-0

CONSIDER THE ACKNOWLEDGEMENT OF THE 2020 MINIMUM MUNICIPAL OBLIGATION - POLICE PENSION PLAN

A motion was made by Mrs. Hess, seconded by Mrs. Reeb to acknowledge the receipt of the 2020 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$177,742.

Motion carried 6-0

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## CONSIDER THE ACKNOWLEDGEMENT OF THE 2020 MINIMUM MUNICIPAL OBLIGATION - NON UNIFORMED PENSION PLAN

A motion was made by Mr. Geis, seconded by Mrs. Hess to acknowledge the receipt of the 2020 Minimum Municipal Obligation for the Non Uniformed Pension Plan in the amount of \$93,161.

Motion carried 6-0

## CONSIDER AGREEMENT WITH DOWNTOWN DEVELOPMENT SERVICES, LLC. TO PREPARE A FINAL RACP GRANT BUSINESS PLAN AND APPLICATION ZELIENOPLE MAIN STREET REVITALIZATION AND ECONOMIC DEVELOPMENT PROJECT; PHASE II

A motion was made by Mrs. Hess, seconded by Mr. Foyle to approve the agreement with Downtown Development Services LLC to complete RACP Final Business Plan and application at a cost of \$10,000.

Motion carried 6-0

## CONSIDER APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION REQUEST TO HOLD THE MIRACLE ON MAIN STREET EVENT FOR 2019

A motion was made by Mrs. Reeb, seconded by Mrs. Hess to approve the Miracle on Main Street event for December 5, 2019 from 4:00pm-8:00pm, provided the business association coordinates the safety matters with the police department and the Borough will apply for a parade permit from PA DOT.

Motion carried 6-0

## CONSIDER POLICE SERVICE CONTRACT WITH SAINT GREGORY SCHOOL

A motion was made by Mr. Geis, seconded by Mrs. Hess to approve the Police Service Agreement with Saint Gregory School that provides a dedicated police service to the school during the 2019-2020 school year.

Motion carried 6-0

## CONSIDER PAY ESTIMATE # 1 TO THE ZELIENOPLE MEMORIAL SKATEPARK PROJECT

A motion was made by Mrs. Reeb, seconded by Mr. Foyle to approve pay estimate no. 1 to Grindline Skateparks in the amount of \$73,863.54.

Motion carried 6-0

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## CONSIDER PAY ESTIMATE #2-FINAL TO THE FLOOD CONTROL PROJECT

A motion was made by Mr. Geis, seconded by Mrs. Hess to approve payment of Environmental Remediation Contractor's Pay Estimate No. 2-Final in the amount of \$4,452.50.

Motion carried 6-0

## CONSIDER PAY ESTIMATE #P10 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Semel, seconded by Mrs. Reeb to approve M & B LLC ECMS pay estimate # P10 in the amount of \$15,568.05.

Motion carried 6-0

## AUTHORIZATION TO PAY INVOICE TO DOWNTOWN REDEVELOPMENT SERVICES - STREETScape ASSISTANCE

A motion was made by Mr. Foyle, seconded by Mrs. Hess to authorize payment to Downtown Redevelopment Services, in the amount of \$283.50 for the payment of invoice #290 relating to -Zelie - Streetscape Assistance.

Motion carried 6-0

## AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES - FOUNDATION ASSISTANCE

A motion was made by Mr. Semel, seconded by Mrs. Reeb to authorize the payment to Downtown Redevelopment Services, in the amount of \$220.50 for the payment of invoice #289 relating to -Zelie - Foundation Assistance.

Motion carried 6-0

## OTHER BUSINESS:

Mrs. Reeb reported on the Public Safety, Streets, Sidewalk & Stormwater Committee meeting that was held and made a motion requesting council authorize to advertise a special meeting for 7:00 pm prior to the regularly scheduled council meeting on September 30, 2019 to hear any public comment on the Jefferson Street (from W. New Castle St. to W. Beaver St.) traffic study, seconded by Mr. Foyle.

Motion carried 6-0

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Council and Engineer Tom Thompson discussed the purchase and installation of five bollards for the intersection of New Castle Street and Main Street. A motion was made by Mr. Semel, seconded by Mr. Geis to authorize the purchase and installation of five bollards at an approximate cost of \$2,000.00 per bollard.

Motion carried 6-0

Mr. Semel requested an executive session to discuss a personnel matter.

Council took a short break at 8:00 PM and returned at 8:05 PM.

Council then went into Executive session at 8:05 PM and returned into regular session at 8:20 PM.

Being no further business Vice President Mathew closed the meeting at 8:20 PM.

ATTEST:

\_\_\_\_\_  
Asst. to the Borough Manager

\_\_\_\_\_  
Council Vice-President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor