
Minutes of the Borough Council Zelienople, PA

11/25/2019

7:30 PM Council-Workshop

MasterID:

659

The November 25, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Gregg Semel (via phone), Doug Foyle, Mary Hess, Andrew Mathew III, Marietta Reeb and Mayor Thomas Oliverio. Not in attendance was Council member Ralph Geis.

Borough Manager Don Pepe, Borough Engineer Tom Thompson, Zoning & Codes Officer Shelly Kaltenbaugh and Police Chief Jim Miller were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marietta Reeb

VISITORS

Dan Fritch

Others were in attendance but did not sign in to identify themselves.

CONSENT AGENDA:

None

OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER LION'S CLUB REQUEST TO HAVE CHRISTMAS TREE PICKUP AND HAVE A DONATION OF A TRUCK AND DRIVER FOR THE EVENT.

A motion was made by Mr. Mathew and seconded by Mrs. Reeb, to approve the Lion's Club request for Christmas Tree pick up on January 11, 2020 and will provide a truck and driver for this event.

Motion carried 6 - 0

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CONSIDER PAY ESTIMATE #7 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP ELECTRICAL (CONTRACT 16-05) PROJECT

A motion was made by Mr. Mathew and seconded by Mrs. Reeb, to approve the M and B Services LLC Pay Estimate No. 7 in the amount of \$750.00.

Motion carried 6-0

CONSIDER HOLIDAY GIFT CARDS FOR EMPLOYEES AND RETIREES

A motion was made by Mrs. Reeb and seconded by Mr. Mathew, to approve providing a \$25.00 Holiday gift card to all borough employees and retired borough employees for 2019.

Motion carried 6-0

CONSIDER AMP MASTER SERVICES AGREEMENT FOR SAFETY AND TRAINING PROGRAMS

A motion was made by Mrs. Reeb and seconded by Mr. Foyle, to approve the Schedule to the Master Services Agreement for Participating in the AMP safety and training program and to complete the Registration Form in time to have them both submitted to AMP by the December 13, 2019 deadline date.

Motion carried 6-0

CONSIDER COMMUNITY PARK HAYRIDE ROUTE REQUEST

A motion was made by Mr. Mathew and seconded by Mrs. Hess, to approve the Community Park Hayride route with the condition that it is acceptable to Chief Miller.

Motion carried 6-0

CONSIDER ADOPTION OF PROPOSED RESOLUTION #421-19 - PA SMALL WATER AND SEWER PROGRAM GRANT

A motion was made by Mrs. Hess and seconded by Mr. Foyle to adopt Proposed Resolution # 421-19 to approve the submission of a PA Small Water and Sewer Program grant to address water quality issues within the Borough. The grant agency requires a resolution to designate the officials to execute all documents and agreements. Proposed Resolution #421-19 was prepared for that purpose.

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A full and true copy of Resolution #421-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

CONSIDER ADOPTION OF PROPOSED RESOLUTION #422-19 - PA SMALL WATER AND SEWER PROGRAM GRANT

A motion was made by Mrs. Hess and seconded by Mr. Foyle to adopt Proposed Resolution # 422-19 to approve the submission of a PA Small Water and Sewer Program grant to address stormwater issues within the Borough at High Street/Main Street. The grant agency requires a resolution to designate the officials to execute all documents and agreements. Resolution #422-19 was prepared for that purpose.

A full and true copy of Resolution #422-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

CONSIDER ADOPTION OF PROPOSED RESOLUTION #423-19 - H2O PA PROGRAM GRANT

A motion was made by Mrs. Hess and seconded by Mrs. Reeb to adopt Proposed Resolution # 423-19 to approve the submission of a H2O PA grant to address stormwater issues within the Borough at the community Park. The grant agency requires a resolution to designate the officials to execute all documents and agreements. Resolution #423-19 was prepared for that purpose.

A full and true copy of Resolution #423-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

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CONSIDER ADOPTION OF PROPOSED RESOLUTION #424-19 - PA SMALL WATER AND SEWER PROGRAM GRANT

A motion was made by Mrs. Reeb and seconded by Mrs. Hess to adopt Proposed Resolution # 424-19 to approve the submission of a PA Small Water and Sewer Program grant to address stormwater issues within the Borough at Linden Street. The grant agency requires a resolution to designate the officials to execute all documents and agreements. Resolution #424-19 was prepared for that purpose.

A full and true copy of Resolution #424-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

CONSIDER THE AUTHORIZING TO ADVERTISE OF A PUBLIC HEARING FOR PROPOSED ORDINANCE # 868-19 TO AMEND THE ZELIENOPLE ZONING ORDINANCE, 779, AS AMENDED, REPEALING PART 12 PLANNED RESIDENTIAL DEVELOPMENT, SECTION 1201 THROUGH SECTION 1210, IN ITS ENTIRETY.

A motion was made by Mrs. Hess and seconded by Mrs. Reeb, to authorize to advertise a public hearing for Proposed Ordinance # 868-19 prior to the Council meeting of Monday, January 13, 2020, with advertising occurring on Monday December 30, 2019, and Monday, January 6, 2020. At that meeting of January 13, 2020, Council would then refer the proposed ordinance to the Planning Commission for their meeting of Thursday, January 23, 2020.

Motion carried 6-0

CONSIDER PROPOSED RESOLUTION #425-19 TO AUTHORIZE FINAL APPLICATION AND BUSINESS PLAN SUBMISSION TO REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) FOR THE ZELIENOPLE MAIN STREET REVITALIZATION AND ECONOMIC DEVELOPMENT PROJECT; PHASE II

A motion was made by Mr. Foyle and seconded by Mrs. Hess to adopt Proposed Resolution # 425-19 to authorize the submission of the final application and business plan by our consultant for the purpose of proceeding with the joint \$500,000 grant award for the Main Street Revitalization and Economic Development project with Harmony Borough.

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A full and true copy of Resolution #425-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- No report

Mr. Semel:

- No report

Mr. Geis:

- Not present

Mr. Foyle:

- No report

Mrs. Reeb:

-Noted Historical Society Christmas home tour event

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Mr. Mathew:

-Noted recent water line break that was repaired

Mr. Bayer:

- HRC: noted meeting is November 27, 2019

- PMC: No report

Mayor Oliverio:

- No report

Borough Manager:

- No report but asked for an executive session on personnel matters

Chief Miller:

- Noted the need for a PMC meeting

Public Works Director:

- No report

Solicitor:

- No report

Engineer:

-No report

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Zoning & Codes Officer:

-No report

Council took a short break at 8:05 pm. Returned at 8:15 pm.

Council went into Executive Session at 8:15 pm. and returned to regular session at 8:32 pm.

Being no further business President Bayer closed the meeting at 8:32 pm.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor