
Minutes of the Borough Council Zelienople, PA

8/26/2019

7:30 PM Council-Workshop

MasterID:

652

The August 26, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Andrew Mathew III, Ralph Geis, Gregg Semel, Doug Foyle, Mary Hess, Marietta Reeb and Mayor Thomas Oliverio.

Borough Manager Don Pepe, Police Chief Jim Miller, Public Works Director Chad Garland, and Borough Engineer Tom Thompson were also present. Solicitor Bonnie Brimmeier was not present,

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chad Garland

VISITORS

Adel Fatur
Sherry Cepek
Dan Fritch
Ethel Mae Hall

There were other persons in attendance, but they did not sign in to identify themselves.

The Volunteer of the Year Award was presented to Lloyd & Ethel Mae Hall.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Semel to approve the Minutes of the August 12, 2019 Council Meeting.

Motion carried 7-0.

OLD BUSINESS:

CONSIDER WATER SERVICE AND SERVICE LINE ABANDONMENT AT 311 & 315 SOUTH CLAY STREET

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A motion was made by Mr. Geis, second by Mr. Semel, to execute the agreement to abandon the water service / taps at 311 & 315 S Clay Street.

Motion carried 7-0.

NEW BUSINESS:

CONSIDERATION OF APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION 2019 COUNTRY FALL FESTIVAL AND APPROVE RESOLUTION #412-19 FOR A BANNER

A motion was made by Mrs. Hess and seconded by Mr. Mathew to approve the request for the 2019 Country Fall Festival commencing on Saturday, October 12, 2019 from 9:00 AM to 7:00 PM and Sunday, October 13, 2019 from noon to 5:00 PM as follows:

Permission for sidewalk sales, crafters / artists, antique vendors, kids' activities, contests & games, historic encampments, farmers market, organizations and food vendors to set up and operate booths in the Four Corner Parks, located at Main St. & Grandview Ave, and south on Main St. to Beaver St.

- Permission for Horse Drawn Carriage Wagon Rides and the two (2) parking spaces, as requested.
- Permission for reserved parking space in front of the Zelienople Mini mart to allow for the shuttle bus service. (1 parking space)
- Permission for outdoor music and entertainment in the gazebo and various locations along Main Street during the event.
- Permission for use of the South Parking Lot and the closing of Spring Street from Main Street to the exit of the lot. This will be closed completely early on Friday, October 11, 2019 in order to enable them to erect the necessary tents in the area
- Permission for the approval to use the Beer Wagon on that site as well during their annual Chili Cook-off on Saturday, Oct. 12, 2019. The Business Association will be responsible for insuring that there will be no underage drinking at the event.
- Permission to decorate the parking meters, as in the past, with short cornstalks and orange bows by October 1st and remove them by the first week of November.
- Permission for electric service from the pole by St. Paul's Church in the northwest corner park and use of the 220 amp service at the Borough's existing metered sites as needed. Note: Access to water service has always been provided in the past in addition to the electric service.
- The borough will help prior to the festival with the electric hook up. It is understood that the

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Association will provide their own electrician for the tasks needed.

- Permission to use the Borough property on W. Northview Drive for the placement of a 30 yard roll off container for trash

- They must provide the Borough Manager with a Certificate of Insurance, adding the Borough as an additional insured as soon as possible for the record.

- Any tents that are used on blacktop areas (south parking lot, Spring St., etc.) would not be secured by pegs/stakes into the blacktop area rather they would be secured by other weighted means.

- Closure of East New Castle St between Main St. & High St, at the request of the Police Chief, during the event

- All emergency services will be notified by the sponsor

- All events must be coordinated with borough departments

- In addition, the motion included adoption of Resolution # 412-19 for the requested erection of a banner to advertise the event. The banner will be 4' wide x 14' long to be displayed from September 23, 2019 to October 14, 2019. A full and true copy of Resolution #412-19 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7 - 0

CONSIDERATION OF APPROVAL OF A SPONSORSHIP FOR THE 2019 COUNTRY FALL FESTIVAL

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to provide a donation of \$500.00, as was given last year.

Motion carried 7 - 0

CONSIDER AUTHORIZATION TO PURCHASE VEGETATIVE SCREENING BETWEEN THE GLADE RUN PROPERTY AND THE PUBLIC WORKS FACILITY

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A motion was made by Mrs. Reeb and seconded by Mr. Foyle, to approve the purchase of vegetative screening between the Glade Run property and the public works facility at the cost of \$ 2,970.00.

Motion carried 7-0

CONSIDER AUTHORIZATION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE BOROUGH AND THE HARMONY MASONIC LODGE FOR A TEMPORARY CONSTRUCTION EASEMENT

A motion was made by Mr. Semel and seconded by Mrs. Hess, to authorize the signing of the Memorandum of Understanding between the Borough and the Harmony Masonic Lodge for a temporary construction easement.

Motion carried 7 - 0

CONSIDER A REQUEST TO CLOSE OAKDALE DRIVE FROM MAPLECREST DRIVE TO 175 OAKDALE DRIVE FOR A BLOCK PARTY ON SATURDAY SEPTEMBER 28, 2019

A motion was made by Mr. Geis and seconded by Mr. Foyle to approve the request from Margaret Brandt of 175 Oakdale Drive to close Oakdale Drive from the intersection of Maplecrest Drive to 175 Oakdale from 4:00pm to 11:00 pm Saturday, September 28, 2019, for a neighborhood block party. This request is approved with the following conditions:

- For purposes of being clear the closure would be from 4:00 pm to 11:00pm
- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure and taking them down immediately after the event.
- They coordinate with the Police Department for safety concerns
- They ensure that the area is cleaned of any trash and debris when the event is completed

Motion carried 7-0

CONSIDER ZELLIENOPLE HISTORICAL SOCIETY REQUEST TO RENAME MADISON DRIVE TO BASSENHEIM DRIVE AND PLACE A HISTORICAL MARKER AT THIS LOCATION

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This item was tabled pending further study and data collection.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Noted the newly granted RACP grant award for Main Street - Phase 2

Mr. Semel:

- COG- gave COG update
- Main Street Revitalization - No report
- Airport Authority - No report
- IT - Will ask for an IT committee meeting to plan for 2020

Mr. Geis:

- Electric: - AMI and AMP report
 - Set up a committee meeting for 9/4/19 @ 8:30 am

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- Bldg. / Finance: - Budget schedule in place
- Pension: - No report

Mr. Foyle:

- Pension Committee: - No report
- Library: - Updated fund-raising events

Mrs. Reeb:

- Safety committee report

Mr. Mathew:

- No report

Mr. Bayer:

- HRC: Next meeting will be September
- PMC: Next meeting to be determined

Mayor Oliverio:

- No report

Borough Manager:

- No report

Chief Miller:

- No report.

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Public Works Director:

- No report

Solicitor:

- Not present

Engineer:

- No report

Being no further business President Bayer closed the meeting at 8:25 pm.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor