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# *Minutes of the Borough Council Zelienople, PA*

4/30/2018

7:30 PM Council-Workshop

MasterID:

622

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The April 30, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 116063. In attendance were, Council Members, Andrew Mathew III, Marietta Reeb, Gregg Semel, Doug Foyle and Mayor Thomas Oliverio. Council Members Ralph Geis and Mary Hess were not present

Manager Donald Pepe, Assistant Borough Manager Jill Stedina, Assistant to the Manager Andrew Spencer, Public Works Director Chad Garland, Police Chief Jim Miller, Shelly Kaltenbaugh, Solicitor Bonnie Brimmeier and Borough Engineer Tom Thompson were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gregg Semel

## VISITORS

Dan Fritch  
Henry Ziegler  
Marla Bennett  
Ron Carter  
Kathy Carter

Ron Carter inquired as to the process for the Strand Theater's café to request permission for outside seating. He was advised to submit a letter of request to the Manager and then Council would address the request.

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Mayor Oliverio administered the Oath of Office to Officer Steven E. Gilbert

## CONSENT AGENDA:

- Minutes of the March 26, 2018 Council meeting

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the consent agenda.

Motion carried 5-0.

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OLD BUSINESS:

## CONSIDER ADOPTION OF PROPOSED ORDINANCE # 861-18 - FLOODPLAIN MANAGEMENT ORDINANCE

A motion was made by Mr. Mathew, second by Mr. Foyle, to adopt Ordinance #861-18 - Floodplain Management which will take effect as of August 2, 2018.

Motion carried 5-0.

## CONSIDER APPROVAL OF THE 2018 PAVING CONTRACT

Bids for the 2018 Paving Project were received and opened as advertised. A tally of the bids received is noted below:

Bidder	Milling (\$/SY)	Superpave Binder (\$/Ton)	Superpave Wearing (\$/Ton)	Bid Total
Wiest Asphalt	\$2.68	\$71.77	\$71.77	\$56,946.62
Shields Asphalt	\$2.00	\$96.92	\$75.66	\$58,501.96
Youngblood Paving	\$1.60	\$67.00	\$80.00	\$58,563.20
Glen Hawbaker LLC	\$4.00	\$82.23	\$94.95	\$76,133.54

All bids were accompanied by the appropriate bid security.

A motion was made by Mr. Mathew, second by Mr. Foyle, to award the paving bid to Wiest Asphalt Products & Paving, contract total \$56,946.62, for the 2018 Paving Program, based upon the unit prices as noted in bid.

Motion Carried 5-0.

## CONSIDER REAL ESTATE FIRM PROPOSALS FOR THE DISPOSAL OF THE WATER PLANT PROPERTY PARCELS

A motion was made by Mr. Mathew, second by Mr. Semel, to request an agency contract from Berkshire Hathaway Commercial and provided that the contract keeps within the agreed upon terms and the solicitor is satisfied with the agreement, the Borough enter into said contract for the sale of parcels 550-S2-BA34 & 550-S2-BA33A1, the former water plant properties.

Motion Carried 5-0.

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## NEW BUSINESS:

CONSIDER RESOLUTION # 388-18 TO AUTHORIZE THE COMPLETION OF ALL NECESSARY PAPERWORK FOR RECEIPT AND UTILIZATION OF FUNDING FROM THE APPALACHIAN REGIONAL COMMISSION (ARC).

A motion was made by Mr. Semel, second by Mr. Mathew to approve Proposed Resolution # 388-18 for the purpose to authorize the completion of all necessary paperwork for the receipt and utilization of the \$250,000 funding approved by the Appalachian Regional Commission.

A full and true copy of Resolution #388-18 can be found in the Resolution Book.

\_\_\_\_\_  
Borough Manager / Secretary

Motion carried 5 – 0

## CONSIDERATION OF THE SALE OF TWO 2008 FORD POLICE INTERCEPTORS

A motion was made by Mr. Semel, second by Mrs. Reeb, to authorize to bid out the sale of the two 2008 Ford Police Interceptors, as is, through Municibid with a reserve selling price set at \$3000 per vehicle.

Motion carried 5-0

## CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2018 ASSOCIATION OF PENNSYLVANIA MUNICIPAL MANAGERS (APMM) ANNUAL CONFERENCE

A motion was made by Mrs. Reeb, second by Mr. Semel, to approve the request for the Borough Manager to attend the APMM Conference on May 15-17, 2018. This includes travel, lodging and meal costs.

Motion carried 5-0.

## CONSIDER A MOTION ASKING THE ZELIENOPLE CIVIL SERVICE COMMISSION TO PROVIDE A CERTIFIED ELIGIBILITY LIST TO PROMOTE A PART TIME POLICE OFFICER TO FULL TIME POLICE OFFICER STATUS UNDER THE ZELIENOPLE BOROUGH CIVIL SERVICE REGULATIONS

A motion was made by Mr. Semel, second by Mr. Mathew, to ask the Civil Service Commission to provide a certified eligibility list to promote from part time police officer to full time police officer.

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Motion carried 5 – 0.

## CONSIDER THE PURCHASE OF A REPLACEMENT ZERO TURN LAWN MOWER PER THE 2018 CAPITAL IMPROVEMENT PLAN

A motion was made by Mr. Semel, second by Mrs. Reeb, to authorize the purchase of a replacement Street Department zero turn mower from Town-Country Lawn & Garden Center for \$8500.00

Motion carried 5- 0

## REQUEST AUTHORIZATION TO ADVERTISE AND HIRE FOR PERMANENT PART-TIME LABORER POSITION

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the Borough Manager to advertise for the public works- water department, permanent part-time laborer position and authorize him to hire as he and the Public Works Director deem appropriate at a rate \$11.00.

Motion carried 5 - 0.

## OTHER BUSINESS:

### COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

### MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- No report, not present

Mr. Semel:

- COG: - No report.
- Main St. Revitalization (w/ Mrs. Hess & Mr. Pepe): No report
- Airport Authority - Noted the Fly in event on May 19, 2018

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- IT - Committee discussed GIS system upgrade.

Mr. Geis:

- No report, not present

Mr. Foyle:

- Pension Committee (w/ Mr. Geis) - No report

- Library - Noted that there needs to be approved signature authority for the Keystone Grant application by the library

-Book the Night event on 9/27/18

Mrs. Reeb:

Safety Committee: - No report

Historical Society: - No report

Shared Services (w. Mr. Mathew): - No report

Announced Salvation Army Win walk on June 9, 2018

Mr. Mathew:

Water Comm.: - No report

EMA: - No report

Fire Dept. Liaison: - No report

Shared Services (w. Mrs. Reeb): No report

Mr. Bayer:

- HRC: No report

- PMC: Noted upcoming meeting on May 8, 2018

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Mayor Oliverio:

- Gave PSAB report

Manager:

- Noted PA. Municipal League (PML) Scholarship availability to High School students
- Thanked everyone for their kindness and understanding during his recent surgery and recovery

Chief Miller:

- No report

Public Works Director:

- Reported on his recent "signage" meeting with PA DOT regarding the placement of parking lot signs.

Solicitor:

Asked for an Executive Session on possible litigation item.

Zoning & Codes Officer

- No report

Engineer:

- Requested input from the committee discussion Phase II of the Main Street Project

The meeting was recessed at 8:40 PM. Council went into executive session at 8:40 PM.

Council came out of executive session at 9:15 PM and the meeting reconvened.

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## APPEAL ZONING HEARING BOARD DECISION

A motion was made by Mr. Semel, second by Mr. Mathew, to appeal the Meyers Zoning Hearing Board decision and to authorize the Borough Manager to obtain a court stenographers transcript of the hearing where this decision was made.

Motion carried 5-0

## GATEWAY SIGNS PROJECT SHORTFALL

A motion was made by Mr. Mathew, second by Mr. Semel, to have the borough pay for the Gateway Signs Project funding shortfall not to exceed \$13,000.

Motion carried 5-0

Being no further business the meeting was adjourned at 9:17 PM by President Bayer.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor