
Minutes of the Borough Council Zelienople, PA

4/8/2019

7:30 PM Council-Regular

MasterID:

644

The April 8, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Andrew Mathew III, Ralph Geis, Mary Hess, and Doug Foyle and Mayor Thomas Oliverio. Council Members Marietta Reeb and Gregg Semel were not present.

Borough Manager Donald Pepe, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, Zoning & Codes Officer Shelly Kaltenbaugh and Police Chief Jim Miller were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Manager Donald Pepe

VISITORS

Richard Sabett
Jonathan Gargerski
Eric Lamm
J.W. Johnson, Cranberry Eagle

No public comment

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the following:

- Minutes of the March 25, 2019 Council Meeting
- Transfer Funds \$175,000 from the Electric fund to the General Fund, if needed
- Acknowledge receipt of Dec. 31, 2018 - Pre-Audit Budget Report Summary & Balance Sheets.

Motion carried 5-0.

OLD BUSINESS:

CONSIDER REQUEST FOR A TRAFFIC STUDY FOR THE JEFFERSON STREET AND GREEN LANE CORRIDOR

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A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the Borough Engineer do a traffic study to explore the concept of making Jefferson Street one way from Beaver Street to Grandview Ave & Green Lane one way from Grandview Ave. to Beaver Street. And to identify, with the Police Department and Public Works Department, the best parking regulations for this area.

Motion carried 5-0

NEW BUSINESS:

BILLS TO BE PAID - APRIL 2019

A motion was made by Mr. Geis, second by Mr. Mathew to approve the "Bills to be Paid" for the month of April 2019, totaling \$532,666.57.

Motion carried 5 - 0

CONSIDER FINAL APPROVAL OF A MINOR LAND DEVELOPMENT FOR CITIZENS BANK/PATER DEVELOPMENT

A motion was made by Mrs. Hess, second by Mr. Mathew A motion was made by Mrs. Hess, second by Mr. Mathew to grant the waiver of driveway width for the egress point at East New Castle Street, allowing that driveway to be 16.64 feet instead of the required 20 feet as required in the Zelienople Subdivision and Land Development Ordinance, and Approve Land Development 2019-2-LD of Citizen Bank and Pater Development on the condition that the pending property transfer from Citizen Bank to Pater Development takes place.

Motion carried 5 -0.

CONSIDER APPROVAL OF THE ROTARY CLUB REQUEST FOR THE 2019 ANNUAL 4TH OF JULY PARADE

A motion was made by Mr. Foyle, second by Mr. Geis, to approve the Rotary request for the Fourth of July parade on Thursday, July 4, 2019 at 11:00 AM and apply for a parade permit on their behalf and offer a \$250.00 contribution to help defray parade expenses. There should also be two conditions that the Rotary's cooperation is requested in: 1) ensuring that parade participants refrain from throwing candy to parade spectators. Parade participants are welcome to walk along and hand out candy to spectators along the curb of the parade route. The Rotary is responsible to insure this condition is followed, and 2) coordinate all parade activities with the Police Chief and the Public Works Director.

Motion carried 5-0

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AUTHORIZATION TO PAY INVOICE DOWNTOWN REDEVELOPMENT SERVICES

A motion was made by Mr. Mathew and seconded by Mr. Geis to authorize the payment to Downtown Redevelopment Services, in the amount of \$157.50 for the payment of invoice #239 relating to "Zelie - Streetscape Assistance".

Motion carried 5 - 0

CONSIDER APPROVAL TO REMOVE OFFICER STEVEN GILBERT FROM PROBATIONARY STATUS.

A motion was made by Mr. Foyle and seconded by Mr. Geis to remove Officer Gilbert from probationary part time police officer status to regular part time police officer status with the Zelienople Police Department.

Motion carried 5 - 0

CONSIDER APPROVAL TO REMOVE OFFICER DONALD BRET MYERS FROM PROBATIONARY STATUS

A motion was made by Mr. Geis and seconded by Mrs. Hess to remove Officer Myers from probationary part time police officer status to regular part time police officer status with the Zelienople Police Department.

Motion carried 5 - 0

REQUEST AUTHORIZATION TO ADVERTISE AND HIRE FOR TEMPORARY SUMMER LABORER POSITIONS

A motion was made by Mr. Geis and seconded by Mr. Foyle to authorize the Borough Manager to advertise for the two public works summer laborer positions and authorize him to hire as he and the Public Works Director deem appropriate at a rate approved by Council. The employment for these temporary summer laborer positions would be through September 1, 2019

Motion carried 5 - 0

CONSIDER ADOPTION OF PROPOSED RESOLUTION #408-19 - ELECTRIC RATE INCREASE

A motion was made by Mr. Geis and seconded by Mr. Mathew to adopt proposed Resolution #408-19,

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for electric utility rate increases for 2019.

A full and true copy of Resolution #408-19 can be found in the Resolution Book.

Borough Secretary/Manager

Motion carried 5-0

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2019 ASSOCIATION OF PENNSYLVANIA MUNICIPAL MANAGERS (APMM) ANNUAL CONFERENCE

A motion was made by Mr. Mathew and seconded by Mr. Foyle to approve this request for the Borough Manager to attend the KMIT board meeting on May 13 and the APMM Conference on May 14-16, 2019. The cost is \$270, plus room, food and travel. Room rate is \$119 + 11% tax per night.

Motion carried 5 - 0

OTHER BUSINESS:

CONSIDER LETTER OF SUPPORT FOR JACKSON TOWNSHIP RECREATION GRANT APPLICATION

A motion was made by Mrs. Hess and seconded by Mr. Geis to approve a letter of support for the Jackson Township Recreation Grant application.

Motion carried 5 - 0

APPOINTMENT OF MAYOR OLIVERIO AS THE BOROUGH VOTING DELEGATE TO THE 2019 PSAB CONFERENCE

A motion was made by Mr. Geis and seconded by Mrs. Hess to appoint Mayor Tom Oliverio as the Boroughs formal voting delegate to the 2019 PSAB Conference.

Motion carried 5 - 0

Allen Bayer requested an Executive Session for the performance review of the Borough Police Chief.

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Council took a short break at 8:00 PM and returned at 8:15 PM.

Council then went into Executive session at 8:15 PM and returned into regular session at 8:41 PM.

Being no further business Council President Bayer closed the meeting at 8:41 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor