
Minutes of the Borough Council Zelienople, PA

10/29/2018

7:30 PM Council-Workshop

MasterID:

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The October 29, 2018 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were and Council Members, Ralph Geis, Mary Hess, Doug Foyle, Andrew Mathew III, Marietta Reeb and Gregg Semel. Mayor Thomas Oliverio was also present.

Borough Manager Don Pepe, Assistant to the Borough Manager Andrew Spencer, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, Shelly Kaltenbaugh Code Enforcement / Zoning Officer and Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ralph Geis

VISITORS

Dan Fritch
Vance Oaks
Alex Oaks
Ed McGee
John Cunningham
J.W. Johnson, Press

Mr. Fritch spoke about the progress of the Gateways Project

Mr. Cunningham made a request for additional stop signs added onto Culvert St. at the corner of Culvert and Jefferson Streets because of the speeding there and possible safety issues with the new senior homes on that street.

Mr. Vance Oaks, Borough Manager of Grove City Borough, was present to speak to the PMEA recommended changes and supported the presentation of the Zelienople Borough Manager. This was done during the discussion on that agenda item.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the following:

- Minutes of the October 8, 2018 Council Meeting
- Acknowledge Receipt of the August 2018 Budget Reports

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Motion carried 7-0.

OLD BUSINESS:

CONSIDER AUTHORIZATION OF PROPERTY TRANSFER TO THE HARMONY FIRE DISTRICT AND THE WILD WATERWAYS CONSERVANCY

A motion was made by Mr. Mathew and seconded by Mr. Geis to authorize the submittal of said subdivision plan survey to Jackson Township on tax parcel #180-4F-125-2E and authorize the Borough Manager and Council President to sign appropriate deed documents as deemed necessary by the Solicitor to complete the property transfers to the Harmony Fire District and the Wild Waterways Conservancy.

Motion carried 7 - 0

CONSIDER SALE OF 2008 FORD INTERCEPTOR POLICE VEHICLE VIN #2FAFP71V8X155571

The sale of the 2008 Ford Interceptor Police Vehicle Vin #2FAFP71V8X155571 was advertised on Muncibid and four bids were received. The bids ranged from \$1500 to \$1650.

A motion was made by Mrs. Hess and seconded by Mr. Foyle to approve the sale of the 2008 Ford Interceptor Police Vehicle Vin #2FAFP71V8X155571 to the high bidder, David Kolas, for the amount of \$1,650.00.

Motion carried 7 - 0

CONSIDER SALE OF 2013 FORD INTERCEPTOR POLICE VEHICLE VIN # 1FAHP2M86DG101833, CAR 312

The 2013 Ford Interceptor Police Vehicle VIN # 1FAHP2M86DG101833, was advertised for sale on Muncibid. No bids were received. A letter was received from Union Township Police Dept., Lawrence County indicating their interest in the purchase of the vehicle.

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the sale of the 2013 Ford Interceptor Police Vehicle VIN # 1FAHP2M86DG101833 to Union Township for the amount of \$5,500.00.

Motion carried 7 - 0

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CONSIDER SALE OF 2013 FORD INTERCEPTOR POLICE VEHICLE VIN # 1FAHPM84DG101832, CAR 212

The 2013 Ford Interceptor Police Vehicle VIN # 1FAHP2M86DG101832, was advertised for sale on Muncibid. One bid was received on the vehicle from an individual in Wilmington, MA., Paul Fiorenza. A letter was also received from Union Township Police Dept., Lawrence County indicating their interest in the purchase of this vehicle. Contact was made with Mr. Fiorenza and he provided the Borough with a release from his bid placed on Muncibid, allowing the Borough to be able to consider the sale of the vehicle to Union Township.

A motion was made by Mr. Semel, second by Mrs. Hess, to approve the sale of the 2013 Ford Interceptor Police Vehicle VIN # 1FAHP2M86DG101832 to Union Township for the amount of \$6,500.00.

Motion carried 7 - 0

CONSIDER SALE OF 2008 FORD INTERCEPTOR POLICE VEHICLE VIN # 2FAFP71VX8X155568

The sale of the 2008 Ford Interceptor Police Vehicle Vin #2FAFP71V8X155568 was advertised on Muncibid. This is the second advertisement for the sale of this vehicle and again no bids were received. A letter of interest was received from David Kolas, who was the winning bidder on the other 2008 Ford Interceptor police vehicle, offering to purchase this vehicle for \$1000.

A motion was made by Mr. Mathew and seconded by Mrs. Hess to approve the sale of this vehicle to David Kolas for the amount of \$1,000.00.

Motion carried 7 - 0

CONSIDER ADOPTION OF PROPOSED ORDINANCE #862-18 - VACANT PROPERTY ORDINANCE

Discussion with regard to proposed Ordinance #862-18 occurred. Following the discussion, Proposed Ordinance # 862-18 was amended to include;

- A Promotion of Vacant Space definition
- A more detailed Section 3 -Vacant Property Monitoring Fee

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- A more detailed Section 4 - Setting the Vacant Property Monitoring Fee
- Amend the fee scale to \$500 the first year, \$1,000 the second year and \$1,500 the third year and thereafter.

As these are considered significant changes to the proposed Ordinance it will need to be re-advertised prior to adoption.

A motion was made by Mrs. Hess, second by Mr. Semel to authorize to advertise the amended Proposed Ordinance # 862-18 for adoption at a future council meeting.

Motion carried 7 - 0

CONSIDER PMEA MEMBERSHIP RESTRUCTURE AND PROPOSED RESOLUTION # 399-18 FOR BYLAWS AMENDMENTS, DUES RESTRUCTURE AND APPOINTMENT T OF VOTING DELEGATE

A motion was made by Mr. Semel and seconded by Mrs. Reeb to approve the proposed changes in the PEMA Strategic Plan as well as continue active membership by adopting Proposed Resolution # 399-18 as prepared for Council consideration.

A full and true copy of Resolution #399-18 can be found in the Resolution Book.

Borough Manager

Motion carried 7 - 0

CONSIDER RESOLUTION #400-18 TO AMEND THE \$3,000,000 GENERAL OBLIGATION NOTE THROUGH WESBANCO

A motion was made by Mr. Geis and seconded by Mr. Mathew to approve Proposed Resolution #400-18 to authorize the signing of amendments to allow for the extension of the interest only construction period of the Wesbanco loan until January 2019.

A full and true copy of Resolution #400-18 can be found in the Resolution Book.

Borough Manager

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Motion carried 7 - 0

CONSIDER REQUEST FOR 246 ARTHUR STREET CURB REIMBURSEMENT

The Borough has a policy to reimburse property owners for curb replacement. The cost of the reimbursement will not exceed the amount that the property owner paid with the maximum rate for reimbursement being the Borough's most recent curb contract unit price. The current unit price is \$45 / linear foot. A reimbursement request was received from Charles Underwood, 246 Arthur Street for the replacement of 50 LF of curbing. His cost for the curbing replacement was \$2000 or \$40 / linear foot.

A motion was made by Mrs. Hess and seconded by Mr. Semel to approve the curb reimbursement request to Charles Underwood for 246 Arthur Street in the amount of \$2,000.00.

AUTHORIZATION TO PAY INVOICE - WIEST ASPHALT PRODUCTS - 2018 PAVING CONSTRUCTION

A motion was made by Mr. Semel and seconded by Mrs. Reeb to authorize payment to Wiest Asphalt Products & Paving Inc. in the amount of \$64,398.50 for their completion of the 2018 Paving Project.

Motion carried 7 - 0

CONSIDER TO REAPPOINT TOM SURGALSKI TO CONTINUE AS A BOROUGH REPRESENTATIVE ON THE ZELIENOPLE AIRPORT AUTHORITY BOARD

A motion was made by Mrs. Reeb and seconded by Mr. Geis to reappoint Mr. Surgalski for another term of Five (5) years from 12/31/18 to 12/31/23 on the Zelienople Airport Authority.

Motion carried 7 - 0

CONSIDERATION FOR ESTIMATE #12 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Mathew and seconded by Mrs. Hess to approve M and B Services LLC ECMS Pay Estimate No. 12 in the amount of \$3,247.45.

Motion carried 7 - 0

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CONSIDERATION FOR CHANGE ORDER #5 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mr. Semel and seconded by Mr. Mathew to approve Stoneridge Inc.'s Change Order No. 5 in the amount of \$4,042.09 to the Pool Renovation Contract.

Motion carried 7 - 0

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #19

A motion was made by Mr. Mathew and seconded by Mr. Semel to approve Pay Req. #19 to WesBanco Bank for a draw against the GON loan at Wes Banco. The amount of Pay Requisition #19 is \$53,050.00 and is for payment of an invoice to Verizon for the relocation of the aerial facilities Main St. from New Castle St. to Spring St.

Note: Following this draw on the loan, the remaining balance that will be left for the Borough to draw upon will be \$18,485.08. The original commitment to the Pool construction was \$700,000. The Borough has paid \$620,376.97 towards the pool construction leaving a remaining commitment balance of \$79,723.03 towards the Pool construction.

Motion carried 7 - 0

OTHER BUSINESS:

AUTHORIZE STOP SIGN STUDY

A motion was made by Mrs. Hess and seconded by Mr. Semel to authorize the Borough Engineer to complete a Stop Sign Study for the intersection of Culvert Street and Jefferson Street to determine if additional stop sign(s) at that location are warranted.

Motion carried 7 - 0

COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

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Mrs. Hess:

- Main St. Revitalization: There was a Wine and Cheese Fund Raiser that rased \$2,000.

Mr. Semel:

- COG: - No report
- Main St. Revitalization: No report
- Airport Authority - No report
- IT - Next meeting will need to be rescheduled
- Town Assoc. meeting is set for Nov. 8, 2018

Mr. Geis:

- Electric: - Committee had an AMP annual power supply meeting
- Bldg. / Finance: - First budget meeting is Nov. 7.
- Pension: - No report

Mr. Foyle:

- Pension Committee: - No report
- Library: - Zelig on Tap was a successful event for the Library and the Park

Mrs. Reeb:

- Safety Committee: - No report.
- Historical Society: - No report
- Shared Services: - No report

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- Inquired about the possibility of installing electric car power stations

Mr. Mathew:

Water Comm.: - No report

EMA: - Coordinator resigned but we are looking at other long term options.

Fire Dept. Liaison: - Municipal meeting on Nov. 14.

Shared Services: - No report

Mr. Bayer:

- HRC: Meeting to be held this Wednesday 10/31/18

- PMC: Meeting set for Nov 5.

Mayor Oliverio:

- Attended PSAB fall conference

- Has been doing business outreach on Main Street

Borough Manager:

- Noted we have a yearly maintenance agreement for the Town Clock. It is only \$580.00

- Advised Council that we will be advertising the sale of the 2004 Water Van for a 2nd time with Muncibid since the 1st advertisement was unsuccessful.

- Requested an Executive Session on contractual matter.

Chief Miller:

- No report

Public Works Director:

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- No report

Solicitor:

- Requested an executive session on a contract agreement matter

Engineer:

- No report

Zoning & Codes Officer:

- Noted she attended a Managing Floodplain Seminar

Council took a short break at 9:07 pm and Returned at 9:15 PM

Went into Executive Session at 9: 15 pm and returned at 9:50 PM

GATEWAY SIGN "SIGNAGE SPACE" LEASE AGREEMENT WITH THE ZELIENOPLE AIRPORT AUTHORITY

A motion was made by Mr. Semel and seconded by Mrs. Hess to sign the Lease agreement, as our Solicitor has presented, with the Zelienople Airport Authority (ZAA) for signage space on the Gateway Sign located on the 588/288 approach to the Borough, and to submit an invoice to the ZAA for the lease amount of \$9,500.00.

Motion carried 7-0

Being no further business President Bayer closed the meeting at 8:50 PM.

ATTEST:

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Borough Manager

Council President

Approved by me this _____ day of _____, 2018.

Mayor