
Minutes of the Borough Council Zelienople, PA

1/25/2021

7:30 PM Council-Regular

MasterID:

688

The January 25, 2021 Council Meeting of the Zelienople Borough Council was called to order at 7:31 PM by Council Vice President Andrew Mathew III in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were council members, Mary Hess, Doug Foyle, and Mayor Thomas Oliverio. Attending remotely was council members Gregg Semel, Marietta Reeb, and Ralph Geis. Allen Bayer was not in attendance.

Also, in attendance were Borough Manager Donald Pepe. Attending remotely was Solicitor Bonnie Brimmeier, Police Chief James Miller, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio.

VISITORS

In Person: Alicia Flood

Remotely: Kim Strong

PUBLIC COMMENT:

None

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve:

- Minutes of the January 11, 2021 Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed

Motion carried 6-0.

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OLD BUSINESS:

None

NEW BUSINESS:

CONSIDER REMOVAL FROM PROBATIONARY STATUS AND MOVE TO REGULAR FULL TIME STATUS FOR AMY ELLIS

A motion was made by Mr. Foyle, seconded by Mr. Geis to place Amy Ellis on regular full-time status as she has successfully completed her probationary period effective January 6, 2021. Ms. Ellis was hired on January 6, 2020 on a probationary status as the Borough's Administrative Assistant/Account Payable clerk in the Administration Department, at a starting salary of \$36,000 per year or \$17.30 per hour. This change is effective retroactively to January 6, 2021. The status does not change the pay rate or grade level for Ms. Ellis, but she will become eligible for merit increases in 2021.

Motion carried 6-0

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION & FACILITY MAINTENANCE REPORT

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS:

Mrs. Hess:

- Gave an update on the Regional Stormwater group. Draft report was made available today and will be reviewed.

Mr. Semel:

- COG: No report

- Main St. Revitalization Committee: No report

- Airport Authority: There are 3 applicants for the board vacancy who are being interviewed and a recommendation is forthcoming for appointment.

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- IT:Gave redemption progress of eGift card program
Update on Zelig App

Mr. Geis:

- Electric: No report
- Building/Finance: No report
- Pension: No report

Mr. Foyle:

- Pension Committee: No report
- Library: No report

Mrs. Reeb

Safety Committee: No report

Historical Society: No report

Shared Services: No report

Mr. Mathew:

Water Comm.: Requested an Executive Session for property disposition.

EMA: No report

Fire Dept. Liaison: No report

Shared Services: No report

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Mr. Bayer:

- HRC: Not in attendance
- PMC: Not in attendance

Mayor Oliverio:

- No report

Borough Manager:

- Noted the Census Bureau has provided a certificate of recognition & appreciation for the Borough's participation in the 2020 Census Program.

Solicitor:

- No report

Engineer:

- No report

Chief Miller:

- Noted the need for discussion and planning for Summer events namely the July 4th Borough celebration.

Zoning & Codes Officer:

- Not in attendance

Parks & Recreation Director:

- Not in attendance

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The meeting was recessed at 8:10 PM.

Council went into executive session at 8:12 PM and returned at 8:25 PM.

CONSIDER PURCHASE OFFER FOR THE WATER TREATMENT PLANT FACILITY

A motion was made by Mrs. Hess, seconded by Mrs. Reeb, to accept the Water Committees recommendation for a counter offers for the sale of the Water Treatment plant. Council also authorizes the Borough Manager to submit this counter offer and to have flexibility in that negotiation as noted in the Water Committee recommendation.

In addition, the Borough Manager is authorized to commit to a 3% or maximum of \$5,000, whichever is lower, share of the Environmental Survey review and mitigation if any need exists.

In the event any of these parameters are exceeded, council will need to address the issue once again.

Motion passed 6-0.

Being no further business, Vice President Mathew closed the meeting at 8:26 PM.

ATTEST:

Borough Manager

Council Vice President

Approved by me this _____ day of _____, 2021.

Mayor