
Minutes of the Borough Council Zelienople, PA

11/23/2020

4:00 PM Council-Special

MasterID:

684

The November 23, 2020 Special Council Meeting of the Zelienople Borough Council was called to order at 4:00 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the Zoom technology due to the coronavirus pandemic situation and to comply with the Governors order to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were Council Members, Allen Bayer and Andrew Mathew III.

Attending remotely was Council Members Gregg Semel, Doug Foyle, Ralph Geis, and Mary Hess.

Also, in attendance were Borough Manager Donald Pepe and Executive Assistant Cindy Edwards. Attending remotely was Police Chief James Miller, Borough Engineer Tom Thompson, and Parks and Recreation Director Joan Wolfe.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Andrew Mathew.

VISITORS

Attending Remotely:

Neal Jackson

Dan Fritch

Matthew Edwards

Donna Zeigler

Alex Weidenhof – Press

PUBLIC COMMENT:

None

CONSENT AGENDA:

None

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OLD BUSINESS:

CONSIDER ZELIENOPLE BUSINESS ASSOCIATION PLAN FOR A MODIFIED VERSION OF MIRACLE ON MAIN EVENT

A motion was made by Mr. Hess, seconded by Mr. Geis to approve the modified Miracle on Main Street Charity Holiday event as follows:

- Spread donation collections and distribution as well as the Elf on the Shelf hunt over three days, Thursday evening, Friday evening, and Saturday throughout the day to encourage people participating in either giving or receiving these donations to spread out their participation rather than within a single 4-hour window. There will be no social events scheduled and all participating businesses will do so as part of their normal business activities that adhere to 50% occupancy as the state requires. Business owners are responsible to limit the number of patrons in their building to adhere to this rule.
- There will be no Thursday night “festival” activities as has occurred in past months. No outside vendors to sell their wares will be allowed
- There will be no locations where people will be inclined to congregate at any time.
- Member businesses who are participating, as well as the charity organizations like the Butler County Food Cupboard, will have opportunities to collect donations within the business locations and not on the Main Street corridor
- There will not be any public carriage rides and or street entertainment except for musical offering from the balcony of the Kaufman Tavern building.
- The Cookie Decorating with Mrs. Clause feature will consist of kits given out to take home and complete. The kits would just be handed out at Spring & Main Cafe for them to take, eliminating any long-term gathering.

Motion carried 6-0

CONSIDER ZELIENOPLE BUSINESS ASSOCIATION PLAN FOR AN ESCORTED SANTA PROCESSION AROUND TOWN

A motion was made by Mr. Semel, seconded by Mr. Geis to have Santa in Zelienople. Santa will come to town in a single carriage down Main Street and will continue onto borough streets in a “Porch Parade” setting so people can enjoy Santa from the comfort of their own homes on side streets to discourage any large gatherings on the Main Street corridor It will take place at 6:30 or 7:30 pm on Thursday, December 3rd. A map of his proposed route will be provided.

Motion carried 6-0

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CONSIDER ZELIENOPLE BUSINESS ASSOCIATION PLAN FOR A DRIVE THROUGH EVENT AT THE ZELIENOPLE COMMUNITY PARK TO VIEW THE COMMUNITY PARK ACTIVITIES

A motion was made by Mrs. Hess, seconded by Mr. Semel to have the live Reindeer and Live Nativity scene located at the Zelienople Community Park where they can be displayed as a drive-through feature only. This will be part of the already existing holiday display at the park. The area will be fenced off to ensure drive thru traffic only and no foot traffic allowed. Signage will be included to make this clear.

Motion carried 6-0

CONSIDER ZELIENOPLE BUSINESS ASSOCIATION PLAN FOR A VIRTUAL SANTA HOUSE

A motion was made by Mr. Semel, seconded by Mrs. Hess to have the traditional Santa House live experience available in a virtual setting this year to avoid direct contact, group gathering, and sanitation needs at Santa's House. Details of how this will be accomplished will follow.

Motion carried 6-0

RECONSIDER PROPOSED PRELIMINARY APPROVAL OF 2021 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN

A motion was made by Mr. Mathew, seconded by Mr. Semel to tentatively adopt and authorize to advertise the amended proposed 2021 operating budget totaling \$11,383,622, and corresponding Capital Improvements Plan and authorize the advertisement of it for public inspection for 10 days before formal adoption of the budget prior to December 31, 2020. The proposed budget shows a slight increase of approximately 3% from the 2020 Budget. A summary of the proposed budget, by Fund, is as follows:

General Fund	\$ 3,215,718
Fire Fund	\$ 59,400
Library Fund	\$ 29,625
Water Fund	\$ 2,240,711
Electric Fund	\$ 5,513,168
Highway Aid Fund	<u>\$ 325,000</u>
Total	\$ 11,383,622

The 2021 tax rate remains the same as in 2020. The final adoption of the proposed budget will occur at the December 14, 2020 meeting, unless another special meeting is proposed.

Motion carried 6-0.

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CONSIDERATION TO ADVERTISE PROPOSED RESOLUTION #448-20, A RESOLUTION SETTING THE LOCAL REAL ESATE TAX RATE FOR 2021

A motion was made by Mr. Mathew, seconded by Mrs. Hess to authorize the advertisement of resolution #448-20 setting the 2021 Real Estate Tax Millage Rates.

Proposed Resolution # 448-20 reflects the proposed real estate tax rates for the Borough of Zelienople at the same level as in calendar year 2020. No change is proposed. The proposed complete rates are as follows:

Tax rate for General purposes 1.81 mills
Tax rate for Recreation purposes 1.00 mills
Tax rate for Fire Department purposes 2.00 mills
Tax rate for Library purposes 1.00 mills

Total 5.81 mills

The Proposed 2021 Budget was prepared based upon this proposed Tax Resolution.

A full and true copy of Resolution #448-20 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0

NEW BUSINESS:

None

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Being no further business, President Bayer closed the meeting at 4:49 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2020.

Mayor