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# *Minutes of the Borough Council Zelienople, PA*

2/26/2018

7:30 PM Council-Workshop

MasterID:

617

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The February 26, 2018 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Ralph Geis, Gregg Semel (via telephone), Andrew Mathew III, Marietta Reeb, Mary Hess, Doug Foyle and Mayor Thomas Oliverio.

Assistant Borough Manager Jill Stedina, Solicitor John Stranahan, Public Works Director Chad Garland, Assistant to the Manager Andrew Spencer, Police Chief Jim Miller and Zoning & Codes Officer Shelly Kaltenbaugh were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chad Garland.

## VISITORS

Henry Ziegler  
Dan Fritch  
Caleb Harshberger-Press

No visitor comments

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## Service Pin and Certificate Awarded

Mayor Oliverio presented Officer Sean Adomaitis with a "Twenty (20) Years of Service" Pin and Certificate on behalf of the Borough.

## CONSENT AGENDA:

A motion was made by Mathew, second by Reeb, to approve the following:

-Transfer of funds, \$175,000 from the Electric Fund to the General Fund, if needed.

Motion carried 7-0.

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## OLD BUSINESS:

### Consider Awarding Contract for Engineering Services for Phase II Main Street Revitalization Project

A motion was made by Hess, second by Geis to finalize negotiations and enter into a contract with Gannett Fleming to act as consulting engineer for Phase 2 of the Zelienople Main Street Revitalization work on the project commencing March 1, 2018, contingent upon Penn DOT allowing the engineering design firm to also serve as the observation firm. No federal money will be used for the design and inspection services. These services will be paid from Municipal funds. Federal funds will only be used for the actual construction of the project.

Motion carried 7 - 0.

### Consider Authorization to advertise Proposed Ordinance No. 859-18 to amend the Non- Uniformed Pension Plan to Require Employee Contributions

A motion was made by Geis, second by Mathew, to authorize advertisement for adoption proposed Ordinance #859-18 – Fourth Amendment to the Non-Police Pension Plan, formalizing Council's action requiring employee contributions to the plan for those plan participants hired on or after January 1, 2018.

Motion carried 7-0.

### AMP Presentation - Advanced Metering Program

Jared Price, Chief Technology Officer, AMP Partners, presented Council with a Power Point presentation about the proposed AMI Project for Zelienople. Brief discussion of the proposed project followed the presentation.

### Consider Proposed Resolution #383-18 to approve the Execution of Advanced Metering Infrastructure Program with AMP

A motion was made by Semel, second by Geis, to approve Resolution #383-18 - Approving participation in the AMI metering program through American Municipal Power. A full and true copy of Resolution #383-18 can be found in the Resolution Book.

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Asst. Manager / Asst. Secretary

Motion carried 7 - 0.

NEW BUSINESS:

Consider Water Service Line Abandonment at 107 S. High Street

On motion by Mathew, second by Foyle, approval was given to authorize the execution of an agreement with Lesa Gallagher to abandon the water service at 107 S High St. (Office).

Motion carried 7 - 0 .

Consider Cottages at Culvert Street Passavant Operation & Maintenance Stormwater Agreement

A motion was made by Mathew, second by Reeb, to approve the execution of the Operation and Maintenance Agreement with Passavant Retirement and Health Center for the Luthern Senior Life Passavant Community Somerset Homes Development (Cottages at Culvert).

Motion carried 7 – 0

Consider Proposed Resolution #384-18 Butler County Parks & Recreation Grant application

A motion was made by Hess, second by Foyle, to approve Resolution #384-18 approval for the submittal of a grant application to Butler County for consideration of a \$10,000 grant for playground improvements. A full and true copy of Resolution #384 -18 can be found in the Resolution Book.

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Asst. Manager / Asst. Secretary

Motion carried 7 – 0.

Consider Proposed Resolution #385-18 Rotary Club Shamrock Shuffle Banner

A motion was made by Geis, second by Hess, to approve Resolution #385-18 allowing the Zelienople Rotary Club to erect a banner sign at the SW 4 corner park promoting the Shamrock Shuffle. A full and true copy of Resolution #385-18 can be found in the Resolution Book.

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Asst. Manager / Asst. Secretary

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Motion carried 7 – 0.

## OTHER BUSINESS:

Council Request For Information

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

Appointment of Deputy Tax Collector

This action took place following discussion as noted below by the Assistant Manager in committee reports.

Following brief discussion a motion was made by Hess, second by Foyle to approve the appointment of Ronda Miller as Deputy Tax Collector for Zelienople Borough.

Motion Carried 7 - 0.

## MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization (w/ Mr. Pepe & Mr. Semel): No report

Mr. Semel:

- COG: - No report

- Main St. Revitalization (w/ Mrs. Hess & Mr. Pepe): No report

- Airport Authority - Brief update on airport activities

- IT - No report

Mr. Geis:

- Electric; - Will be meeting to discuss rates and bill structure

- Bldg. / Finance: - Will be meeting with AMP reps to discuss AMI project

- Pension ( w/Mr. Foyle) - Met with representative from PNC to review Pension investments

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Mr. Foyle:

- Pension Committee (w/ Mr. Geis) - No report
- Library - Updated Council on recent Board Meeting and upcoming Library activities and speaker series. Also reported that the distribution of the State Aid is delayed.

Mrs. Reeb:

- Safety Committee: - No report
- Historical Society: - No report
- Shared Services (w. Mr. Mathew): - No report

Mr. Mathew:

- Water Comm.: - Will have an upcoming meeting to discuss rates
- EMA: - Reported on the recent name change of the EMA
- Fire Dept. Liaison: - Updated information has been provided to Jackson Twp.
- Shared Services (w. Mrs. Reeb): No report

Mr. Bayer:

- HRC: Noted meeting on February 28, 2018
- PMC: Reported on discussion with regard to auxiliary police

Mayor Oliverio:

- Asked the Public Works Director to look at the guy wire coming off a pole located on E New Castle adjacent to the Bank ATM machine.

Assistant Manager:

- Advised Council that the Elected Tax Collector has requested Council's approval of her designation

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of Ronda Miller as her Deputy Tax Collector. Action on this item was taken and is noted under "Other Business" above.

- Requested an Executive Session on Personnel matters

Chief Miller:

- Advised of the upcoming Civil Service Testing for the Part-time Patrol Office position.

Public Works Director:

- Advised that pothole on W. Beaver St across from Wes Banco has been reported to PA DOT

Solicitor:

- No report

Engineer:

- Not present

Zoning & Codes Officer

- No report

Council took a short break at 8:54 PM and returned to executive session at 9:06 PM.

Council came out of Executive Session at 9:37 PM and the regular meeting reconvened.

Authorize Preparation of Police Pension Plan Amendment and its Advertisement

A motion was made by Hess, second by Semel, to authorize the preparation of an amendment to the Police Pension Plan to modify the definition of "Final Monthly Average Salary", to denote it as the final 48 months of active employment and remove the wording "immediately preceding"; perform the required Act 205 Study to determine impact of amendment on the plan; and to advertise the proposed amendment for adoption.

Motion carried 7 - 0.

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Being no further business the meeting was adjourned by Council President Bayer at 9:39 PM.

ATTEST:

\_\_\_\_\_  
Assistant Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor