
Minutes of the Borough Council Zelienople, PA

10/9/2017

7:30 PM Council-Regular

MasterID:

606

The October 9, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members Vice President Andrew Mathew III, Ralph Geis, Mary Hess, Marietta Reeb, Gregg Semel, Don Burgess and Mayor Thomas Oliverio.

Borough Manager Donald Pepe, Police Chief Jim Miller, Solicitor John Stranahan, Engineer Tom Thompson, Public Works Director Chad Garland were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by John Stranahan

VISITORS

Henry O. Ziegler
Dan Fritch
Caleb Harshberger-Press

Dan Fritch noted that the Rotary Club failed to get in a request for a banner for their Pancake breakfast and apologized for it not being sent to the borough for this meeting. He requested if council could approve it at this meeting anyway.

Council was willing to do so and the following is noted.

CONSIDER PROPOSED RESOLUTION # 373-17 FOR THE PURPOSE OF APPROVING THE INSTALLATION OF A TEMPORARY SIGN ON BOROUGH PROPERTY PURSUANT TO BOROUGH ORDINANCE SECTION 902-1D FOR ADVERTISING THE ROTARY PAN CAKE BREAKFAST.

A motion was made by Mrs. Hess, second by Mr. Burgess, to adopt proposed Resolution #373-17 for the purpose of approving a temporary sign/banner for the Zelienople Rotary Club for their Fall Pancake Breakfast event. It will be one 2 foot by 20 foot Banner Sign indicating the Rotary Pancake Breakfast event on November 12, 2017. The request is for the Banner to remain from October 16, 2017 to November 13, 2017.

A full and true copy of Resolutions #373-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0.

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Council President Bayer noted that there was an Executive Session held on October 4, 2017 at 6:30 pm to discuss contractual matters.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the following:

- Minutes of the September 11, 2017 Meeting
- Minutes of the September 25, 2017 Meeting
- Acknowledgement - July 2017 Budget Reports
- Transfer Funds \$100,000 from the Electric fund to the General Fund, if needed

Motion carried 7-0.

OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID - OCTOBER 2017

A motion was made by Mr. Mathew, second by Mr. Geis, to authorize the "Bills to be Paid" for the month of October in the amount of \$ 1,002,652.14.

Motion carried 7-0

CONSIDER PROPOSED RESOLUTION #370-17, A RESOLUTION FOR THE DISTRIBUTION OF STATE AID FOR MUNICIPAL PENSION FUNDS

A motion was made by Mr. Semel, second by Mr. Geis, to adopt proposed Resolution #370-17 for the purpose of distribution of State Aid for Municipal Pension Funds.

Minutes of the Borough Council Zelienople, PA

10/9/2017

7:30 PM Council-Regular

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606

A full and true copy of Resolutions #370-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0

CONSIDER REQUEST FOR THE SIGNAGE AT THE 4 CORNER PARK BY THE COMMUNITY CHEST (CVCC) - RESOLUTION #371-17

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve their request for signage to advertise the annual Community Chest Fund Drive as follows:

- Approve the request for the 4 x 8 sign at the southwest corner of the 4- corner park, to be erected no sooner than October 15, 2017 and to be taken down no later than February 15, 2018.
- Approve Proposed Resolution # 371-17, a Resolution required and prepared to allow for the sign to be erected on Borough Property as outlined in #1 above.
- Discuss the arrangements for the specific location of the second sign with Mr. Casker as outlined in #2 above. The Resolution #371-17 covers this sign as well.

A full and true copy of Resolutions #371-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0

CONSIDER REQUEST OF THE BUSINESS ASSOCIATION - 2017 CHRISTMAS PARADE

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the request of the Business Association to hold the Annual Christmas Parade on Saturday, November 25, 2017 @ 11:00 am, and that the Borough apply for a parade permit on their behalf.

Free parking will remain in effect with a Two (2) hour limit throughout the Borough lots and spaces as has been the borough policy. This "free parking" does not include spaces in the Municipal Building

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parking lot where restrictions remain as signed.

It is also approved to allow The Salvation Army to reserve 3 - 4 parking spaces in the north municipal lot to be used by their canteen and parking for Santa's sleigh during the time of the event.

Motion carried 7-0

CONSIDERATION OF PROPOSED RESOLUTION #372-17 SETTING THE EMPLOYEE CONTRIBUTION RATE FOR THE POLICE PENSION PLAN

A motion was made by Mr. Mathew, second by Mr. Semel, to approve Proposed Resolution # 372-17 to set the Employee Contribution Rate at eight percent (8%) of compensation contribution rate for the calendar year of 2018 as per the new Police Collective Bargaining Agreement.

A full and true copy of Resolutions #372-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Semel, second by Mr. Geis, to approve the transfer of monies in the amount of \$787.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #32 to Revitalization Writing Services.

Motion carried 7-0.

AUTHORIZATION TO PAY INVOICE REVITALIZATION WRITING SERVICES - FAÇADE PROGRAM

A motion was made by Mr. Mathew; second my Mrs. Hess to approve payment to Revitalization Writing Services, in the amount of \$801.22 for the payment of invoice #4 relating to the Façade Program

Motion carried 7-0.

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ACCEPTANCE OF RESIGNATION - VACANCY BOARD CHAIR

A motion was made by Mr. Mathew, second by Mrs. Hess, to officially accept the resignation of Rich Sefscik as Vacancy Board Chairman.

Motion carried 7-0.

CONSIDER APPOINTMENT TO THE CIVIL SERVICE COMMISSION

A motion was made by Mrs. Reeb, second by Mr. Mathew, to appoint Rich Sefscik to fill the remainder of the existing term vacancy which would run through February 10, 2023.

Motion carried 7-0.

CONSIDER PAY REQUISITION ESTIMATE #4 TO THE M& B CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ELECTRIC UTILITY (RE-BID) (CONTRACT 16-06A) PROJECT

A motion was made by Mr. Mathew, second by Mr. Semel to approve M and B Services LLC Pay Requisition Estimate No. 4 in the amount of \$21,600.00.

Motion carried 7-0.

CONSIDER CHANGE ORDER #1 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH ELECTRIC UTILITY (REBID) (CONTRACT 16-06A)

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve M and B Services LLC's Change Order No. 1 in the amount of \$2,545.

Motion carried 7-0.

CONSIDER CHANGE ORDER #1 TO THE CONSTRUCTION CONTRACT M & B SERVICES FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - WEST SIDE HOP (CONTRACT 16-04) TO ACCOMMODATE UTILITY IMPROVEMENTS FOR THE KAUFMAN HOUSE

A motion was made by Mr. Semel, second by Mr. Geis, to approve M and B Services LLC's Change Order No. 1 in the amount of \$40,250.

Motion carried 7-0.

Minutes of the Borough Council Zelienople, PA

10/9/2017

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CONSIDER PAY REQUISITION ESTIMATE #8 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Mathew, second by Mr. Semel, to approve M and B Services LLC Pay Requisition Estimate No. 8 in the amount of \$47,749.40.

Motion carried 7-0.

AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #10

Action is requested by Council for the submittal of Pay Req. #10 to WesBanco Bank for a draw against the loan. The amount of Pay Requisition #10 is for \$ \$165,762.53 and is for payment of invoices relating to contractor, consulting, and engineering invoices and electric system components for Main St. contracts, all of which relate to the Main Street Revitalization Project.

Motion carried 7-0.

OTHER BUSINESS:

NONE

Mr. Mathew requested an executive session to discuss possible litigation matters.

Council recessed to take a short break at 8:05 PM. And returned at 8:15 PM.

Council then went in to Executive Session at 8:15 PM and returned to regular session at 8:46 PM.

Being no further business, Council President Bayer then adjourned the meeting at 8:46 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor