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# *Minutes of the Borough Council Zelienople, PA*

10/28/2019

7:30 PM Council-Workshop

MasterID:

657

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The October 28, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Gregg Semel, Doug Foyle, Mary Hess, Marietta Reeb and Mayor Thomas Oliverio. Not in attendance were Council members Ralph Geis and Andrew Mathew III.

Borough Manager Don Pepe, Public Works Director Chad Garland, Solicitor Bonnie Brimmeier and Borough Engineer Tom Thompson were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Allen Bayer

## VISITORS

Diane Bosak, PMEA

Dan Fritch

JW Johnson - Press

Others were in attendance but did not sign in to identify themselves.

Diane Bosak the new PMEA Executive Director was present to introduce herself and to speak a few words to the council regarding the PMEA and the expected changes and services going forward. She thanked all and is looking forward to working with the borough as a member of PEMA.

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## CONSENT AGENDA:

A motion was made by Mrs. Hess, second by Mr. Semel to;

- Approve the Minutes of the September 30, 2019 Special Council Meeting
- Approve the Minutes of the September 30, 2019 Council Meeting

Motion carried 5-0.

## OLD BUSINESS:

CONSIDER TIME CHANGE REQUEST FROM THE Z.A.B.A. - 2019 CHRISTMAS PARADE

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A motion was made by Mr. Semel, second by Mr. Foyle, to approve the request of the Business Association to hold the Annual Christmas Parade on Thursday, December 5, 2019 @ 5:30 pm rather than the previously approved 6:00 pm start time and that the Borough apply for a parade permit on their behalf. Free parking will remain in effect with a Two (2) hour limit throughout the Borough lots and spaces. This "free parking" does not include spaces in the Municipal Building parking lot where restrictions remain as signed.

Motion carried 5-0.

## CONSIDER PROMISSORY NOTE AGREEMENT FOR MEMORIAL SKATE PARK PROJECT FUNDING

A motion was made by Mr. Semel and seconded by Mr. Foyle to approve the Finance Committee's recommendation to execute a Promissory Note Agreement with the Community Park Association and Memorial Skate Park Committee for up to a \$30,000 bridge loan to be repaid in the spring of 2020 and a contribution of \$10,000 from the Borough towards the project.

Motion carried 5-0

## NEW BUSINESS:

### CONSIDERATION OF THE 2019 REINDEER 5K & 1-MILE RACE GET FIT FAMILIES EVENT

A motion was made by Mrs. Reeb and seconded by Mr. Foyle to approve the race which is planned for December 7, 2019. The 5k race will begin at 9:00 am and the 1 Mile race at immediately following, with post-race events ending at 10:30 am. The Racecourse consists of all Zelig Borough and Harmony Borough streets only. They are requesting permission from Harmony Borough on the event route as well. There are no state roads in the planned route.

The approval is with the following conditions:

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

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- This insurance certificate is already provided.

Motion carried 5 - 0

## CONSIDER APPROVAL OF AMMENDING SECTION 3.5 b OF THE ZELIENOPLE BOROUGH CIVIL SERVICE RULES AND REGULATIONS

A motion was made by Mrs. Hess and seconded by Mr. Semel, to approve the PMC recommendation to amend Section 3.5b of the Zelienople Borough Civil Service Rules and Regulations to remove the 3,000 hours requirement of experience as it is not needed. This amendment will go before the Civil Service Commission for approval.

Motion carried 5 - 0

## CONSIDER REQUEST FOR THE SIGNAGE AT THE 4 CORNER PARK BY THE COMMUNITY CHEST (CVCC)- RESOLUTION #419-19

A motion was made by Mrs. Hess and seconded by Mr. Foyle to adopt Proposed Resolution # 419-19 to approve the following:

- Approve the request for the 4 x 8 sign at the southwest corner of the 4- corner park, to be erected no sooner than October 15, 2019 and to be taken down no later than February 15, 2020.
- Approve Resolution # 419-19, a Resolution required and prepared to allow for the sign to be erected on Borough Property as outlined in #1 above.
- Discuss the arrangements for the specific location of the second sign with Mr. Casker as outlined in #2 above. The Resolution #419-19 covers this sign as well.

A full and true copy of Resolution #419-19 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 5 - 0

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CONSIDER WATER SERVICE AND SERVICE LINE ABANDONMENT 115 E. GRANDVIEW AVE -  
PARK UNITED PRESBYTERIAN CHURCH (MANSE)

A motion was made by Mr. Semel and seconded by Mrs. Hess, to approve and execute the agreement to abandon the water service for the Park United Presbyterian Church Manse at 115 E. Grandview Ave.

Motion carried 5 – 0

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Noted meeting held with PennDOT and the Assistant Secretary of DCED

Mr. Semel:

- Noted IT needs to be included in budget consideration for 2020

Mr. Geis:

- Not present

Mr. Foyle:

- Noted computer problems at the community library and that they are back in service.
- Also noted the library speaker series in progress

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Mrs. Reeb:

- Noted Historical Society Christmas home tour event

Mr. Mathew:

- Not present

Mr. Bayer:

- HRC: noted meeting is October 31, 2019
- PMC: No report

Mayor Oliverio:

- Gave reports on the state borough association and the state Mayors association
- Noted the resignation of Bob Marshall from the Civil Service Commission

Borough Manager:

- No report

Chief Miller:

- Not present

Public Works Director:

- No report

Solicitor:

- No report

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Engineer:

-No report

ACCEPT RESIGNATION OF BOB MARSHALL FROM CIVIL SERVICE COMMISSION

A motion was made by Mr. Semel, second by Mrs. Hess to reluctantly accept the resignation of Bob Marshall from the Borough Civil Service Commission.

Motion carried 5 - 0

Being no further business President Bayer closed the meeting at 8:07 pm.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor