

BOROUGH OF ZELIENOPE
January 29, 2024
Council Meeting
7:30 PM

MEETING WILL BE HELD IN AN IN-PERSON ENVIRONMENT AS WELL AS USING WEBEX REMOTE TECHNOLOGY. THIS WILL ALLOW FOR PUBLIC ACCESS AND COUNCIL & MAYOR ACCESS TO MEET ALL NEEDS. IN-PERSON WILL BE SUBJECT TO POLICY REQUIREMENTS CURRENTLY IN PLACE.

WE DO OUR BEST TO ACCOMMODATE ACCESS TO ALL PARTIES.

MEMBERS PRESENT:

Mayor Oliverio	_____	Manager	_____
Mrs. Hess	_____	Asst. Manager	_____
Mr. Mathew	_____	Finance Director	_____
Mr. Foyle	_____	Solicitor	_____
Mr. Schoppe	_____	Police Chief	_____
Mrs. Mathew	_____	Engineer	_____
Mr. Fritch	_____	Public Works Director	_____
Mr. Semel	_____	Zoning & Codes Officer	_____
Ms. Fazio	_____	Parks & Recreation Director	_____

Call to Order Time: _____

I. Pledge of Allegiance

II. Visitors & Public Comment

III. Consent Agenda

1. Minutes of January 2, 2024 Organizational Meeting.
2. Minutes of January 8, 2024 Council Meeting.
3. Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

IV. Old Business

None

V. New Business

1. Bills to be Paid – January 2024
2. Consider Proposed Resolution #516-24 - Borough Records Disposition
3. Consider Authorization to Execute Cooperative Response Center Inc. Associate Membership Agreement
4. Consider Authorization to Advertise for Bids for the Borough’s 2024 Street Paving Program through the Southwestern Butler COG
5. Consider Awarding the Market Street Waterline Improvements
6. Consider Change Order No. 4 to the Construction Contract for Zelianople Borough Electric Utility Underground Service Work Project – Contract 20-02

VI. Other Business

1. Council request for information & Facility Maintenance report

VII. Reports

1. Committees Reports:

- Mrs. Hess: ___ Human Resources (w/ Mr. Semel & Mr. Mathew)
 ___ Building & Finance (w/ Mr. Semel, Mr. Spencer, & Mrs. Norton)
 ___ Community Revit. Committee (w/ Mr. Semel & Mr. Fritch)
- Mr. Mathew ___ Utilities (w/ Mr. Schoppe & Mr. Spencer)
 ___ Human Resources (w/ Mrs. Hess & Mr. Semel)
 ___ Parks & Recreation (w/ Mr. Semel, Mrs. Edwards & Mr. Schoppe)
 ___ Police Matters (w/ Mr. S. Mathew, Mr. Semel, Mayor & Chief)
 ___ EMA
 ___ Fire Dept. Liaison
 ___ Shared Services Committee (w/Mr. Foyle)
- Mr. Foyle ___ Public Safety/Street/Sidewalk/Storm water (w/ Mr. Fritch & Mr. Garland)
 ___ Library
 ___ Shared Services Committee (w/ Mr. Mathew)
- Mr. Schoppe ___ Utilities (w/ Mr. Mathew & Mr. Spencer)

- ___ Parks & Recreation (w/ Mr. Semel, Mr. Mathew & Mrs. Edwards)
- Mr. Mathew ___ Police Matters (w/ Mr. Mathew, Mr. Semel, Mayor & Chief)
- ___ IT (w/ Mr. Semel & Mrs. Edwards)
- ___ EMA
- ___ Fire Dept. Liaison
- ___ Shared Services Committee (w/ Mr. Foyle)
- Mrs. Fritch ___ Public Safety/Street/Sidewalk/Storm water (w/ Mr. Foyle & Mr. Garland)
- ___ Community Revit. Committee (w/ Mr. Semel & Mrs. Hess)
- Mr. Semel ___ Human Resources (w/ Mrs. Hess & Mr. Mathew)
- ___ Building & Finance (w/ Mr. Hess, Mr. Spencer, & Mrs. Norton)
- ___ Parks & Recreation (w/ Mr. Mathew, Mrs. Edwards & Mr. Schoppe)
- ___ Police Matters (w/ Mr. Mathew, Mr. S. Mathew, Mayor & Chief)
- ___ IT (w/ Mr. Mathew & Mrs. Edwards)
- ___ Community Revit. Committee (w/ Mr. Fritch & Mrs. Hess)
- ___ COG (w/ Mr. Mathew)
- 2. Mayor ___ Airport Authority
- 3. Manager
- 4. Solicitor
- 5. Engineer
- 6. Police Chief
- 7. Public Works Director
- 8. Zoning/Codes Officer
- 9. Jr. Council Person

Time of Break (if needed): _____; Return: _____

VIII. Executive Session (if needed) Time: _____; Return: _____

IX. Adjourn Time: _____