
Minutes of the Borough Council Zelienople, PA

8/12/2019

7:30 PM Council-Regular

MasterID:

651

The August 12, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Andrew Mathew III, Ralph Geis, Mary Hess, Doug Foyle, Marietta Reeb, Gregg Semel and Mayor Thomas Olivero.

Borough Manager Donald Pepe, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, and Police Chief Jim Miller were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Miller

VISITORS

Carolyn Skillman
Sam Hopkins
Sandy Ferrainola
Wayne Frankenstein

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Semel to approve the following:

- Minutes of the July 29, 2019 Council Meeting
- Transfer Funds \$ 50,000 from the Electric fund to the General Fund, if needed

Motion 7-0

OLD BUSINESS:

NONE

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NEW BUSINESS:

BILLS TO BE PAID - AUGUST 2019

A motion was made by Mr. Geis, second by Mrs. Reeb to approve the "Bills to be Paid" for the month of August 2019, totaling \$ 800,263.66.

Motion carried 7 - 0

CONSIDER APPROVAL OF SUPPORT LETTER FOR PENNENVIRONMENT ADVOCACY ZERO WASTE PROJECT

A motion was made by Mr. Semel and seconded by Mrs. Hess to sign a letter of support to Penn Environment is a citizen-based advocacy group to support environmentally friendly legislation.

Motion carried 7-0

CONSIDER HARMONY FIRE DISTRICT AUXILIARY REQUEST TO USE PARKING SPACES IN THE TOWN CENTER PARKING LOT FOR ANNUAL SCAVENGER HUNT REGISTRATION

A motion was made by Mrs. Hess, second by Mr. Geis, to approve the Harmony Fire District Auxiliary request for the use of five (5) parking spaces (181-185) in the Town Center Lot near and behind Fishers Bar to be able to have a registration and judging area for their Fifth Annual Adult Community Scavenger Hunt on Saturday October 26, 2019, with the following conditions:

-The parking lot use as well as entrance and egress are not inhibited subject to Police review

-That it be vacated by 7:00 pm that evening

-That if tents are used, they must not be staked down into the parking lot surface. Only freestanding tents with weights are to be used to protect the parking lot surface.

That the area is clear of any debris, trash, and cigarette butts etc.

Provide a Certificate of Insurance adding the Borough to their insurance for this event.

Motion carried 7 - 0

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CONSIDER APPROVAL OF REQUEST FOR USE OF TOWN CENTER PARKING LOT AREA FOR BUSINESS ANNIVERSARY EVENT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the request from Kelly Carney the owner of Eva Bryn Shoetique, a business on Main Street, to allow for the placement of a tent in the Town Center lot on Saturday September 14th from 5 to 8 PM. in celebration of their 1-year anniversary. The tent would be erected sometime Saturday and the spaces that would be occupied are 177,178,179 & 180 with the possible driving lane in that section as well. This was approved with the following conditions:

- No spikes or poles are to be driven into the asphalt of the parking lot or other action that may cause damage by the erecting of the tent. If damage occurs the business will be held responsible for repair.
- The tent will be removed on Sunday September 15th to allow for normal parking lot use.
- The area will always be kept clean.
- Add the Borough of Zelienople as an additional insured since the parking lot is borough property.

Motion carried 7 - 0

CONSIDER WATER SERVICE AND SERVICE LINE ABANDONMENT AT 311 & 315 WEST CULVERT STREET

This item was tabled until the next meeting for additional information.

CONSIDER CURB CUT REQUEST FOR 216 PINE STREET

A motion was made by Mr. Mathew, second by Mr. Foyle, to approve the request from Dianna Litzenberg for a curb cut and driveway apron at 216 Pine Street. The property owner is asking for this curb cut for a new gravel driveway. The parcel was recently subdivided leaving the existing driveway on a parcel to be sold later. The homeowner will install the depressed curb, driveway apron and 10ft concrete drive leading to the gravel portion of the driveway. Driveway and curb details will need to be followed per the Public and Private Improvements Code. All costs will be borne by the homeowner making the request.

Motion carried 7 - 0

CONSIDER AUTHORIZING TO ADVERTISE THE ADMINISTRATIVE ASSISTANT/ACCOUNTS PAYABLE POSITION SOON TO BE VACANT.

A motion was made by Mr. Semel, second by Mrs. Hess to authorize the Borough Manager to advertise for the Administrative Assistant/Accounts Payable position some to be vacant.

Motion carried 7 - 0

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CONSIDER DISCUSSION ON THE STAFF STORMWATER REPORT/ RECOMMENDATIONS AND APPROVAL OF SCOPE OF WORK / FEE ESTIMATE FOR THE DESIGN SERVICES

A motion was made by Mr. Semel, second by Mrs. Hess to approve this request to proceed with the necessary preliminary work for the proposed Watershed Detention Facility as noted in the attached setting aside \$51,500.00 for that purpose.

Motion carried 7 - 0

CONSIDER ESTIMATE TO REMOVE TREES THAT ARE INPEDING WATER FLOW IN THE WATERWAY THAT RECENTLY FLOODED IN THE BOROUGH

A motion was made by Mr. Semel, second by Mr. Mathew to approve the estimate of \$ 8,000.00 to cover the cost of removing 10 of the identified downed trees that have become blockages to water flow in the stream.

Motion carried 7 - 0

CONSIDER PAY ESTIMATE #15 TO THE ZELIENOPLE COMMUNITY POOL RENOVATION PROJECT

A motion was made by Mrs. Reeb, second by Mr. Foyle to approve Stoneridge Inc.'s Pay Estimate No. 15-Final in the amount of \$39,874.84. Payment would not be released until the remaining punch list items have been completed and confirmation that all subcontractors have been paid.

Motion carried 7 - 0

CONSIDER CLOSING SPRING STREET PARKING LOT FOR EVENT ON AUGUST 15, 2019.

A motion was made by Mr. Mathew, second by Mrs. Reeb to close the Spring Street municipal parking lot at 5:00PM to allow for the Business event on August 15, 2019.

Motion carried 7 - 0

Mr. Semel asked for an Executive Session on a contract issue

Mr. Bayer asked for an Executive Session on a contract issue.

Council took a short break at 8:16 PM and returned at 8:25 PM.

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Council then went into Executive session at 8:25 PM and returned into regular session at 8:39 PM.

ZELIENOPLE POLICE DEPARTMENT WAGE AND POLICY UNIT AND THE CONSIDER MEMORANDUM OF UNDERSTANDING (MOU) WITH THE BOROUGH FOR EARLY BIRD COLLECTIVE BARGAINING EFFORTS.

A motion was made by Mr. Semel, second by Mr. Geis to engage in Early Bird collective Bargaining efforts with the Zelienople Police Department bargaining wage and policy unit as per the language of the MOU.

Motion carried 7 - 0

Being no further business Council President Bayer closed the meeting at 8:39 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor