
Minutes of the Borough Council Zelienople, PA

3/11/2019

7:30 PM Council-Regular

MasterID:

642

The March 11, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were Council Members, Andrew Mathew III, Ralph Geis, Marietta Reeb, Mary Hess, Doug Foyle and Gregg Semel and Mayor Thomas Oliverio.

Borough Manager Donald Pepe, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, Public Works Director Chad Garland and Police Chief Jim Miller were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Tom Oliverio

VISITORS

Dan Fritch
J.W. Johnson, Cranberry Eagle

Dan Fritch updated Council on the Christmas decorations project

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the following:

- Minutes of the February 25, 2019 Council Meeting
- Transfer Funds \$ 225,000 from the Electric fund to the General Fund, if needed

Motion carried 7-0.

OLD BUSINESS:

CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #406-19 TO ALLOW THE ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW 4 CORNER PARK PROMOTING THE SHAMROCK SHUFFLE

A motion was made by Mrs. Hess, second by Mr. Geis, to affirm and approve Resolution #406-19,

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which would allow the Rotary Club to erect a 2 foot by 20-foot Banner Sign at Grandview Avenue and Main Street advertising the Shamrock Shuffle on March 16, 2019. This banner sign would be in place from March 4, 2019 to be taken down on March 18, 2019. A full and true copy of Resolution #406-19 can be found in the Resolution Book.

Borough Secretary/Manager

Motion carried 7-0

NEW BUSINESS:

BILLS TO BE PAID - MARCH 2019

A motion was made by Mr. Geis, second by Mr. Semel to approve the "Bills to be Paid" for the month of March 2019, totaling \$ 404,176.49.

Motion carried 7 - 0

AUTHORIZATION TO TRANSFER FUNDS FROM THE ELECTRIC FUND RESERVES-MAIN STREET REVITALIZATION

A motion was made by Mrs. Hess, second by Mr. Semel, to authorize the transfer of monies in the amount of \$32,886.84 from the Electric Fund Reserves to the General Fund to cover the payment of the following invoices:

Gannett Fleming - (# 063876.02*69908) Environmental Site Assessment Phase 2	\$ 1,415.54
Gannett Fleming (#063876.01*69576) Main St Streetscape Phase 2 (thru 2/1/19)	\$30,336.30
Quad Three Group - (12874.020 - 11) Plan Development - Phase 2	\$ 1,135.00
Total	\$32,886.84

It is contingent upon the monies being reimbursed to the Electric Fund Reserves upon the receipt of sufficient grant reimbursements. A vote was taken, the vote was not unanimous. A poll of Council showed the following:

Semel -aye	Foyle - aye	Geis - nay	Reeb - aye
Hess - aye	Mathew - aye	Bayer, aye	

Motion carried 6 - 1.

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CONSIDERATION OF THE AMERICAN LEGION REQUEST FOR THE MEMORIAL DAY SERVICE PARADE PERMIT

A motion was made by Mr. Mathew, second by Mr. Foyle, to approve the Zelienople American Legion request to have their Annual Memorial Day Service on Monday May 27, 2019 at approximately 10:30 AM to 12:30 PM. The Borough will apply to PA DOT for a special event permit on their behalf and that the Legion must coordinate with the Police Department for the appropriate traffic control.

Motion carried 7-0

CONSIDER A MOTION TO AUTHORIZE TO ADVERTISE PROPOSED ORDINANCE #865-19 ESTABLISHING THE 2019 ZELIENOPLE BOROUGH FEE SCHEDULE

A motion was made by Mr. Geis and seconded by Mr. Mathew to authorize the Borough Manager to advertise Proposed Ordinance # 865-19 for the purpose of establishing the 2019 Zelienople Borough Fee Schedule to be adopted at the March 25, 2019 public council meeting.

Motion carried 7 - 0

EFFECTIVE DATE FOR 2019 SALARY INCREASE FOR NON-UNIFORMED EMPLOYEES

A motion was made by Mr. Mathew and seconded by Mr. Foyle that once a salary increase is determined, the effective pay date is April 19, 2019 and the pay period of April 1 to April 14, 2019 be used to make it effective.

Motion carried 7 - 0

EFFECTIVE DATE FOR SALARY INCREASE FOR CHIEF JIM MILLER

A motion was made by Mr. Foyle and seconded by Mr. Geis that the wage increase for Chief Miller commence with the month of April 2019 and that it follows the increase as per the CBA with the Bargaining Unit, which is 2.75%, for 2019.

Motion carried 7 - 0

REQUEST AUTHORIZATION TO ADVERTISE AND HIRE FOR REGULAR FULL TIME LABORER POSITION

A motion was made by Mr. Mathew and seconded by Mrs. Hess to accept the HRC recommendation to

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create and authorize the Borough Manager to advertise a regular full-time laborer position in place of the two permanent part-time laborer positions that we have not been able to fill since approximately May 2018. This motion also authorizes the Borough Manager to hire as he and the Public Works Director deem appropriate at \$ 14.50 per hour.

Motion carried 7 - 0

OTHER BUSINESS:

NONE

Allen Bayer requested an Executive Session for the performance review of the Borough Manager

Bonnie Brimmeier requested an Executive Session for contractual matter.

Council took a short break at 7:47 PM and returned at 7:55 PM.

Council then went into Executive session at 7:55 PM and returned into regular session at 8:48 PM.

Being no further business Council President Bayer closed the meeting at 8:48 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2019.

Mayor